

**COUNCIL FOR EDUCATOR PREPARATION**  
**Minutes for December 12, 2022**  
**Via Teams at 3:15 p.m.**

The fourth meeting of the Council for Educator Preparation for the 2022-2023 academic year was held Monday, December 12, 2022 via Teams at 3:15 p.m. Members present: Kim Anderson, Rob Benson, Susannah Berry, Phyllis Broughton, Bethann Cole, Bernice Dodor, Holly Fales (Chair), Maureen Grady, Nanyoung Kim, CJ Korenek (LCSN Rep), Laura Levi-Altstaedter, Rhea Miles, Chris Rivera, Dawn Shelton, Nicole Smith, Rita Soulen, Cynthia Wagoner, Christy Walcott, Stacy Weiss (Vice-Chair), Kevin White, and Visitor Monisha Atkinson. Absent were Tim Dameron, Jennifer Gallagher, Jeff Pizzutilla, Sarah Sconyers, and Theater Arts rep.

**Approval of Minutes November 14, 2022 Meeting**

A motion was made by Susannah Berry and seconded by Maureen Grady to approve the minutes of November 14, 2022. The minutes were accepted.

**Announcements**

The Spring 2023 Walter & Daisy Carson Latham Clinical Teacher & NC New Teacher Support Joint Conference sponsored by the COE will be held March 28, 2023 from 9-2:00 p.m. at the ECU Main Campus Student Center. The conference is offered to support Clinical Teachers, Universality Supervisors and Beginning Teacher professional development. Breakout sessions that offer resources, tips and tools easily applied and utilized for Pre-K grade teachers and administrators will be offered. The Clinical Teacher of the Year also will be recognized.

With the retirement of some university supervisors, program areas should think about recruiting retired public school teachers as well as the need for supervisors in the western part of the state working with Partnership Teach.

**Standing Update from the Office of Assessment, Data Management and Digital Learning**

Sarah Sconyers, Interim Director – no report.

**Standing Update from Office of Clinical Experiences & Alternative Licensure**

Nicole Smith gave the following report.

OCE received 13 requests for early release from Intern II.

The Round 2 Intern I placements for Spring 2023 is January 9, 2023.

The Intern I meeting in January will be a virtual meeting. The Intern II meeting will be face-to-face January 9, 2023 in the Student Center; Elementary 8:30-10:30 Ballroom A and other areas 11-1:00 Ballroom B.

University Supervisor (US) information was sent out today to program areas. There will be a virtual US meeting January 10 from 9:00-10:00a.m.

The US Canvas Training link is <https://ecu.instructure.com/courses/58060>.

US Supervision is optional face-to-face or virtual initial meeting; mid and final CPAST is face-to-face, first and third observation is virtual.

CT of the Year information routed to Fall 2022 Intern IIs this week.

**Old Business**

Dispositions Implementation Updates

- Program areas need to submit Jr. midpoint courses for dispositions to Dr. Fales. B-K, ENED and SPED have submitted.
- The faculty dispositions module is in Canvas Course. This training will answer many questions related to procedures. Items of clarification that may need to be updated in the training are being tracked. Sarah Sconyers will resend the short training. The rubric is helpful.

### New Business

PEPSC voted to send proposal updates to LICN-001 to NC SBE which includes Residency License policy. It includes clerical and logistical edits and addresses policies related to expired Residency licenses.

NCACTE has opened self-nominations for members that would like to serve on the board or on the Advocacy and Policy Committee. Contact Dr. Fales if you are interested in applying to serve and she will forward the information. Nominations are due by January 31<sup>st</sup>.

Dr. Fales will be sending out a survey regarding Focus Items for Spring CEP meetings.

### Standing Committees

**Curriculum** - Chair Christy Walcott reported that the committee met December 6, 2022 to review three proposals from the Department of Literacy Studies, English and History Ed; one graduate level course and two undergraduate courses.

READ 6108, Intro to Literacy Research—new reading elective course for the MAED in Reading.  
READ 3301—course revision, remove practicum requirement  
READ 3302—revise course description and course objectives

The committee approved the new course and 2 course revisions with minor revisions.

CEP accepted the report. As Chair of the UCC, Dr. Weiss abstained from voting on the undergraduate level courses.

Because of time restraints, the committee will not meet in person, but will review the one brief proposal, vote by email and present in January. The next CEP Curriculum meeting will be in February at 2 p.m.

**Evaluation & Planning** - Chair Cynthia Wagner-- no report

**Admissions & Retention** - Chair Susannah Berry – no report

**Policy**- Chair Laura Levi Alstaedter – The committee met and approved the Residency Model Incomplete Resolution

- *Course instructors should follow university guidelines regarding the assignment of an Incomplete grade. If an Incomplete is assigned in a Residency II course due to a pending edTPA resubmission, the instructor and candidate shall agree upon and document an edTPA portfolio submission date to Pearson for official scoring during the adjacent term. To receive credit for the edTPA in Residency II coursework, the edTPA submission date must be no later than **February 28th** for incompletes assigned in the preceding Fall semester or **June 30th** for incompletes assigned in the preceding Spring semester. Upon receipt of the edTPA score, the incomplete will be removed and course grade finalized based on grades earned. Candidates who fail to resubmit within the established timeframe will not receive the 10% of their Residency II course grade for a passing edTPA score, the incomplete will be removed and the grade will be finalized when the resubmission date has elapsed.*

The report was accepted.

### **Meeting Dates for 2022-2023**

January 9	April 10
February 13	May 8
March 13	

The next CEP meeting will be on January 9, 2023.

Cynthia Wagoner moved to adjourn the meeting and it was seconded by Susannah Berry. The motion passed, and the meeting adjourned at 4:00 p.m.

Respectfully submitted,  
*Sherry S. Tripp*  
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