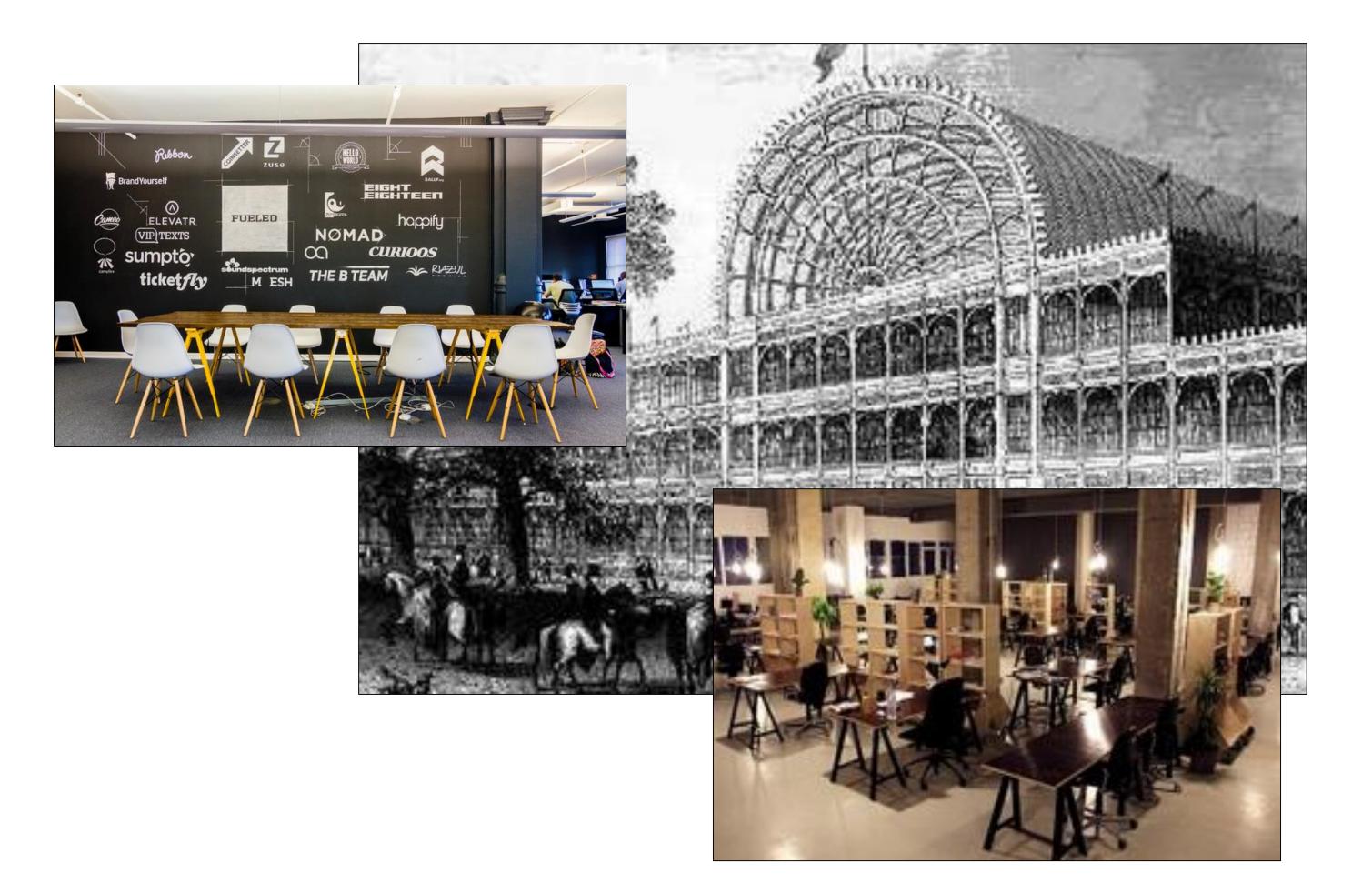
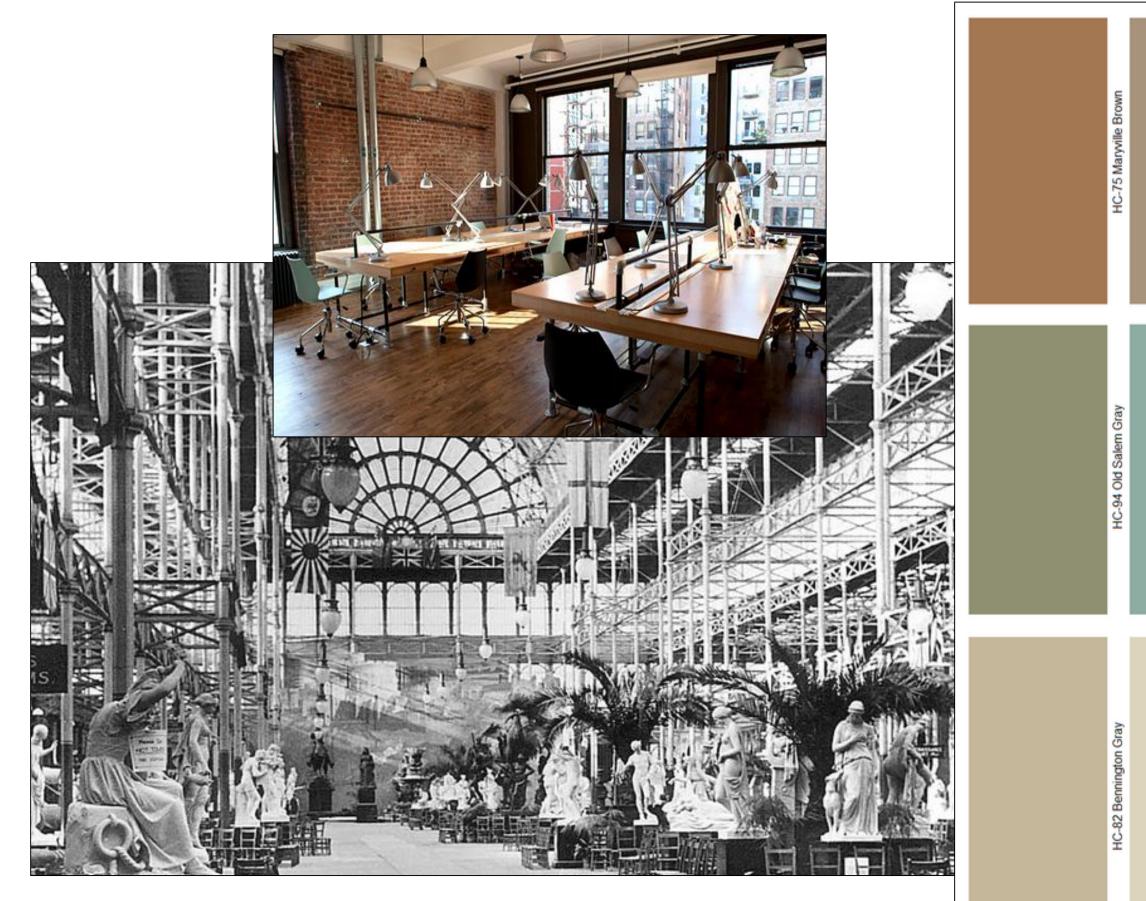
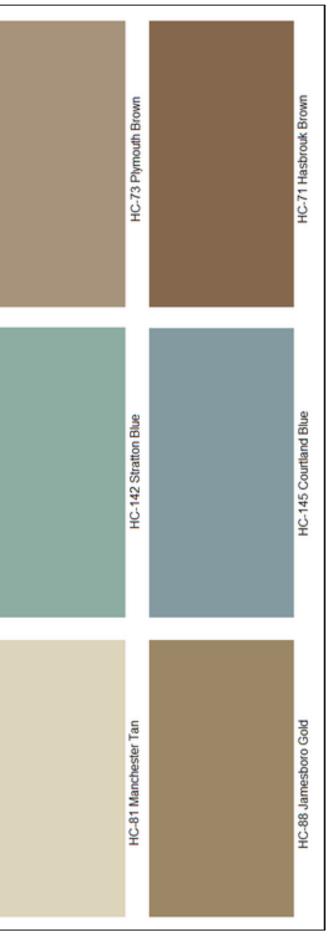
#### Portfolio One Scarlett Salter Edgeworth Building, Richmond, VA IDSN 3600 - Fall 2015

#### **Concept Statement:**

- This design will take elements from the Crystal Palace that was built during the Industrial Revolution.
- The notion that many people from different backgrounds and cultures would come together at this location to share their ideas and collaborate has a similar purpose and atmosphere to the coworking environment.
- Aesthetic elements will be incorporated such as the glass exterior that suggests transparency and commonalty.
- The wrought iron structure will be interpreted in the space in both structural and decorative elements.
- The open spaces that allow people to interact and socialize will also be interpreted throughout the design.
- The Crystal Palace was an environment where all walks of people came to collaborate and learn from each other in an innovative time known as the Industrial Revolution. A similar notion is being seen in many metropolitan areas known as coworking, where people come together in a working environment to work independently or together, regardless of their field of study.







| Summary                         |          |           |           |          |         |     |          |          |             |            |
|---------------------------------|----------|-----------|-----------|----------|---------|-----|----------|----------|-------------|------------|
| Personnel Totals Per Department | Personne | el Totals | Personnel |          |         |     | Support  | Total    | Circulation | Carpetable |
|                                 | Current  | Future    | Sq. Feet  | Computer | Printer | Fax | Sq. Feet | Sq. Feet |             | Sq. Feet   |
| Executive                       | 1        | 1         | 120       | 1        | -       | -   | 320      | 440      | 1.54        | 678        |
|                                 |          |           |           |          |         | -   |          | -        |             |            |
| Account Admin                   | -        | 1         | 120       | 9        | -       | -   | 354      | 474      | 1.54        | 730        |
| Creative Services               | -        | 80        | 2,880     | -        | -       | -   | 700      | 3,580    | 1.54        | 5,513      |
| Support                         | -        | -         | -         | -        | -       | -   | 2,175    | 2,175    | 1.54        | 3,350      |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
|                                 |          |           |           |          |         |     |          |          |             |            |
| Totals:                         | 1        | 82        | 3,120     | 10       | -       | -   | 3,549    |          |             | 10,270     |

### Program – Summary

| Executive                               |                      |                     |                   |                         |                      |                 |                      |     |                       | _   |
|---|----------------------|---------------------|-------------------|-------------------------|----------------------|-----------------|----------------------|-----|-----------------------|-----|
| PERSONNEL                               |                      |                     |                   |                         |                      |                 |                      |     |                       |     |
| Position                                | Personn<br>Current   | el Totals<br>Future | Unit Sg<br>Office | uare Ft.<br>Workstation | Extended<br>Sq. Feet | <u>PC</u>       | Equipment<br>Printer | Fax | Notes                 | 4   |
|   | Current              | Future              | Office            | Workstation             | <u>54. reet</u>      |                 | Funcer               | Tax |                       |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       | _   |
|   |                      |                     |                   |                         | Ő                    |                 |                      |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
| Director                                | 1                    | 1                   | 120               |                         | 120                  |                 | 1                    |     | Locate near Reception |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
| -                                       |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 | _                    |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       | _   |
|   |                      |                     |                   |                         | ő                    |                 |                      |     |                       | _   |
| Personnel Totals:                       | 1                    | 1                   |                   |                         | 120                  |                 | 1                    | 0   |                       | 777 |
| SUPPORT/EQUIPMENT SPACES                |                      |                     |                   |                         |                      |                 |                      |     |                       |     |
| SUFFORT/EQUIPMENT SPACES                |                      |                     |                   |                         |                      |                 |                      |     |                       | _   |
| Space                                   | Support/E<br>Current | Equipment<br>Future |                   | nit<br>e Feet           | Extended<br>Sq. Feet |                 | Location             |     | Notes                 | 7   |
|   | Guirent              | rucure              | Julian Squar      | e reet                  | 0                    |                 |                      |     |                       |     |
| Waiting Area                            | 1                    | 1                   |                   | 200                     |                      | Visible from Ad | dmin Asst            |     | Seating for 4 guests  | _   |
| Transing Fired                          |                      |                     |                   | 200                     | 0                    |                 |                      |     | bound for a guests    |     |
| Pantry                                  | 0                    | 0                   |                   | 100                     | 0                    | Near Admin As   | sts                  |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
| Fax/Copy                                | 0                    | 1                   |                   | 120                     | 120                  | Near Admin As   | sts                  |     |                       | _   |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
|   |                      |                     |                   |                         |                      |                 |                      |     |                       |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
| File Drawers                            | 50                   | 0                   |                   | 3                       | 0                    |                 |                      |     | 3-Hi cabinets         |     |
|   |                      |                     |                   |                         | 0                    |                 |                      |     |                       |     |
| Executive Conference Room               | 1                    | 0                   |                   | 120                     |                      | Adjacent to Wa  | aiting Area          |     | Full AV               |     |
| 000000000000000000000000000000000000000 | 000                  |                     |                   |                         | 0                    |                 |                      |     |                       |     |
|   |                      |                     |                   |                         |                      |                 |                      |     |                       |     |
| Support Totals:                         |                      |                     |                   |                         | 0<br>320             |                 |                      |     |                       |     |

| Department Summary      |         |             |
|-------------------------|---------|-------------|
| <br>Information:        |         |             |
| <br>Personnel           | 120     | Square Ft.  |
| <br>Equipment           | 320     | Square Ft.  |
| <br>Sub Total:          |         | Square Ft.  |
| <br>Circulation         | 1.54    | oquare r c. |
| <br>Total Carpetable:   |         | Square Ft.  |
| rotar carpetable.       | 077.0   | Square r c. |
|                         |         |             |
|                         |         |             |
| <br>                    |         |             |
| <br>                    |         |             |
| <br>                    |         |             |
|                         |         |             |
| <br>Interviewee:        |         |             |
| <br>Interview Date:     |         |             |
| <br>Revision Submitted: |         |             |
| <br>Sign Off:           |         |             |
| <br>Sign Off.           |         |             |
|                         |         |             |
|                         |         |             |
| <br>                    |         |             |
| <br>Department Natao    |         |             |
| <br>Department Notes:   |         |             |
| Entire company is prog  | ressive |             |
| <br>Space is attractive |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
|                         |         |             |
| <br>                    |         |             |
|                         |         |             |
|                         |         |             |

### Program – Executive

| Administration           |                      |                     |                   |                         |                      |                  |                      |     |                                    |
|--------------------------|----------------------|---------------------|-------------------|-------------------------|----------------------|------------------|----------------------|-----|------------------------------------|
| PERSONNEL                |                      |                     |                   |                         |                      |                  |                      |     |                                    |
| Position                 | Personne<br>Current  | el Totals<br>Future | Unit Sg<br>Office | uare Ft.<br>Workstation | Extended<br>Sq. Feet | PC               | Equipment<br>Printer | Fax | Notes                              |
| Finance                  |                      |                     |                   |                         | 0<br>0<br>0          |                  |                      |     |                                    |
| Clerical                 | 1                    | 1                   |                   | 120                     | 120                  | 1                | 1                    |     |                                    |
|                          |                      |                     |                   |                         | 0<br>0               |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0<br>0<br>0          |                  |                      |     |                                    |
| Personnel Totals:        | 1                    | 1                   |                   |                         | 0<br>120             | 1                | 1                    |     | 0                                  |
| SUPPORT/EQUIPMENT SPACES |                      |                     |                   |                         |                      |                  |                      |     |                                    |
| Space                    | Support/E<br>Current | quipment<br>Future  | Ur<br>Squar       |                         | Extended<br>Sq. Feet |                  | Location             |     | Notes                              |
| Finance                  |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
| File Drawers             | 50                   | 2                   |                   | 1.8                     |                      | Lockable room    |                      |     | 5-Hi cabinets                      |
| Equipment                | 1                    | 1                   |                   | 120                     | 120                  | Next to work are | a                    |     | 3 Printers, shredder, work counter |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | ŏ                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
|                          |                      |                     |                   |                         | 0                    |                  |                      |     |                                    |
| Support Totals:          |                      |                     |                   |                         | 123.6                |                  |                      |     |                                    |



|               |             | z      |            |
|---------------|-------------|--------|------------|
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
| Departme      | ent Summary | •      |            |
| Informatio    | on:         |        |            |
| <br>Perso     | nnel        | 120    | Square Ft. |
| Equip         | ment        | 123.6  | Square Ft. |
| Sub Tota      | :           | 243.6  | Square Ft. |
| Circul        | ation       | 1.54   |            |
| <br>Total Car | petable:    | 375.14 | Square Ft. |
|               |             |        | -          |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
| <br>          |             |        |            |
|               |             |        |            |
|               |             |        |            |
| <br>Interview |             |        |            |
| <br>Interview |             |        |            |
|               | Submitted:  |        |            |
| <br>Sign Off: | submitted:  |        |            |
| <br>Sign On:  |             |        |            |
| <br>          |             |        |            |
| <br>Departme  | ent Notes:  |        |            |
|               |             |        |            |
| <br>          |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |
|               |             |        |            |

### Program – Administration

| Account Admin   |                            |                           |                    |                      |  |                                       |                      |     |   |                       |             |      |                      |
|---|----------------------------|---------------------------|--------------------|----------------------|--|---------------------------------------|----------------------|-----|---|-----------------------|-------------|------|----------------------|
| PERSONNEL   |                            |                           |                    |                      |  |                                       |                      |     |   |                       |             |      |                      |
| Position  | Personn                    | el Totals<br>Future       | Unit Squ<br>Office | uare Ft.             | Extended   | ·                                     | Equipment<br>Printer |     | Notes   | Departm               | ent Summary |      |                      |
|   | Current                    | Future                    | Office             | Workstation          | Sq. Feet   | PC                                    | Printer              | Fax |   | Informati             |             |      | o                    |
| Associat Evenities  |                            |                           | 120                |                      | 0  |                                       |                      |     |   | Pers                  |             | 120  | Square Ft            |
| Account Executive   | 4                          | 1                         | 120                |                      | 120  |                                       |                      |     |   | Sub Tota              | oment       | 354  | Square F<br>Square F |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   |                       | lation      | 1.54 | Square F             |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   | Total Car             |             |      | Square F             |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   | Total Car             | petable:    | 730  | Square F             |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      | +   |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      | +   |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   |                       |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   | Interview             |             |      |                      |
|   |                            |                           |                    |                      | 0  |                                       |                      |     |   | Interview             |             |      |                      |
|   |                            |                           |                    |                      | -  |                                       |                      |     |   |                       |             |      |                      |
|   |                            |                           |                    |                      | A  |                                       |                      |     |   | Baudalan              | Cubmitted   |      |                      |
| Personnel Totals:   |                            | 1                         |                    |                      | 0<br>120   |                                       | 0                    | 0   | 8   | Revision<br>Sign Off: | Submitted:  |      |                      |
| Personnel Totals:<br>SUPPORT/EQUIPMENT SPACES<br>Space                | Support/1                  |                           | Un                 |                      | 120<br>Extended  |                                       | 0<br>Location        | 0   | Notes   | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES  | Support/I<br>Current       | 1<br>Equipment<br>Future  |                    |                      | 120<br>Extended<br>Sq. Feet  | 9                                     |                      | 0   |   | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES  |                            | Equipment<br>Future       | Un                 | e Feet               | Extended<br>Sq. Feet   | 9                                     | Location             | 0   | Notes   | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES  | Support/I<br>Current<br>10 | Equipment<br>Future       | Un                 |                      | Extended<br>Sq. Feet<br>0<br>90  | 9<br>Near Admin Ass                   | Location             | 0   |   | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers                           |                            | Equipment<br>Future       | Un                 | e <u>Feet</u> 3      | Extended<br>Sq. Feet<br>0<br>90<br>0   | 9<br>Near Admin Ass                   | Location             | 0   | Notes<br>3-Hi cabinets  | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers                           |                            | Equipment<br>Future       | Un                 | e Feet               | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64  | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | Notes   | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment                 | 10                         | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64        | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0   | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter                                       | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers                           |                            | Equipment<br>Future<br>30 | Un                 | e <u>Feet</u> 3      | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100  | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | Notes<br>3-Hi cabinets  | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0   | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10                         | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64        | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0<br>100  | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter                                       | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | Extended<br>Sq. Feet<br>0<br>90<br>64<br>0<br>100<br>0<br>100<br>0<br>0  | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0<br>100<br>0<br>0<br>0<br>0<br>0<br>0                          | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0<br>100<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0                | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment                 | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0<br>100<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0 | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |
| SUPPORT/EQUIPMENT SPACES Space File Drawers Equipment Digital Storage | 10<br>1<br>0               | Equipment<br>Future<br>30 | Un                 | e Feet3<br>64<br>100 | 120<br>Extended<br>Sq. Feet<br>0<br>90<br>0<br>64<br>0<br>100<br>0<br>100<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0                | 9<br>Near Admin Ass<br>Near Admin Ass | Location             |     | 3-Hi cabinets<br>Copier, work counter<br>Shelving; can be spread throughout | Sign Off:             |             |      |                      |

### Program – Account Administration

| Creative Services          |           |           |                 |        |                                       |                   |           |     |               |       |
|----------------------------|-----------|-----------|-----------------|--------|---------------------------------------|-------------------|-----------|-----|---------------|-------|
| PERSONNEL                  |           |           |                 |        |                                       |                   |           |     |               |       |
|                            |           |           |                 |        |                                       |                   |           |     |               | 22    |
| Position                   | Personne  | el Totals | Unit Square Ft. |        | Extended                              |                   | Equipment |     |               | Notes |
|                            | Current   | Future    | Office Works    | tation | Sq. Feet                              | PC                | Printer   | Fax |               |       |
| workers                    |           | 80        |                 | 36     | 2880                                  |                   |           |     |               |       |
| workers                    |           | 00        |                 | 30     | 2000                                  |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | Ő                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 | 6      | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
| Personnel Totals:          | 0         | 80        |                 |        | 2880                                  | 0                 | 0         |     |               |       |
| SUPPORT/EQUIPMENT SPACES   |           |           |                 |        |                                       |                   |           |     |               |       |
| Space                      | Support/E | quipment  | Unit            |        | Extended                              |                   | Location  |     |               | Notes |
| Opaco                      | Current   | Future    | Square Feet     |        | Sq. Feet                              |                   | Location  |     |               | 10003 |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
| Concept Lounge             | 0         | 1         |                 | 500    | 500                                   |                   |           |     |               |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
| Work Area                  | 0         | 0         |                 | 1800   | 0                                     | Adjacent to Teams |           |     | Work counters |       |
|                            |           |           |                 |        | 0                                     |                   |           |     |               |       |
|                            |           |           |                 |        | · · · · · · · · · · · · · · · · · · · |                   |           |     |               |       |
| Storage                    | 0         | 1         |                 | 200    |                                       | Next to Work Area |           |     | Shelving      |       |
| Storage                    | 0         | 1         |                 | 200    |                                       | Next to Work Area |           |     | Shelving      |       |
| Storage                    | 0         | 1         |                 | 200    | 200<br>0<br>0                         | Next to Work Area |           |     | Shelving      |       |
| Storage                    | 0         | 1         |                 | 200    | 200<br>0<br>0<br>0                    | Next to Work Area |           |     | Shelving      |       |
| Storage                    | 0         | 1         |                 | 200    | 200<br>0<br>0<br>0<br>0               | Next to Work Area |           |     | Shelving      |       |
| Storage                    | 0         | 1         |                 | 200    | 200<br>0<br>0<br>0<br>0<br>0          |                   |           |     | Shelving      |       |
| Storage<br>Support Totals: | 0         | 1         |                 | 200    | 200<br>0<br>0<br>0<br>0               |                   |           |     | Shelving      |       |

### Program – Creative Services

| <br> |            |             |        |            |
|------|------------|-------------|--------|------------|
|      |            |             |        |            |
|      | B          |             |        |            |
| <br> | Departme   | ent Summary |        |            |
|      | Informati  |             |        |            |
|      | Perso      |             |        | Square Ft. |
|      |            | ment        |        | Square Ft. |
|      | Sub Tota   |             |        | Square Ft. |
|      | Circu      | lation      | 1.54   |            |
|      | Total Car  | petable:    | 5513.2 | Square Ft. |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      | Interview  |             |        |            |
|      | Interview  |             |        |            |
|      | Revision S | Submitted:  |        |            |
|      | Sign Off:  |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      | Departme   | ent Notes:  |        |            |
| <br> | Departine  | ent Notes.  |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |
|      |            |             |        |            |

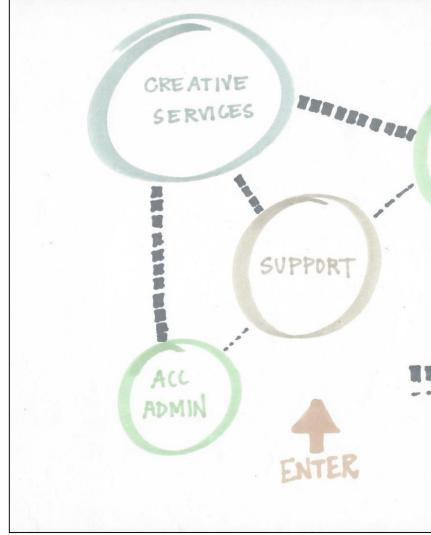
| Support  |  |                            |   |   |  |   |                                  |               |
|--|--|----------------------------|---|---|--|---|----------------------------------|---------------|
| PERSONNEL  |  |                            |   |   |  |   |                                  |               |
| Position   | Support/E  | quipment<br>Future         | Unit<br>Square Ft.                      | Extended<br>Sq. Feet  | Location   | Notes   | Department Summary               |               |
|  |  |                            |   | 0   |  |   | Personnel                        | 0 Square F    |
|  |  |                            |   | 0   |  |   | Equipment                        | 2175 Square F |
|  |  |                            |   | 0   |  |   | Sub Total:                       | 2175 Square F |
|  |  |                            |   | 0   |  |   | Circulation                      | 1.54          |
|  |  |                            |   | 0   |  |   | Total Carpetable:                | 3350 Square F |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   | Interviewee:                     |               |
|  |  |                            |   | 0   |  |   | Interview Date:                  |               |
|  |  |                            |   |   |  |   |                                  |               |
|  |  |                            |   | 0   |  |   | Revision Submitted:              |               |
| Personnel Totals:  | 0  | 0                          |   | 0   |  |   | Revision Submitted:<br>Sign Off: |               |
|  | ;<br>Support/E   | quipment                   | Unit<br>Source Feet                     | 0<br>Extended   | Location   | Notes   |                                  |               |
| Personnel Totals:<br>SUPPORT/EQUIPMENT SPACES<br>Space   | ;<br>;   |                            | Unit<br>Square Feet                     | Ō   |  | Notes   | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES   | ;<br>Support/E   | quipment                   | Square Feet                             | 0<br>Extended<br>Sq. Feet<br>0  | Location   |   | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES   | ;<br>Support/E   | quipment                   | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | Extended<br>Sq. Feet<br>0<br>0 300  |  | Notes<br>Waiting for 6, TV's  | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception   | ;<br>Support/E   | quipment<br>Future<br>1    | Square Feet                             | Extended<br>Sq. Feet<br>0<br>0 300<br>0   | Location<br>Direct access to Broadcast, Executive, Mktg  | Waiting for 6, TV's   | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception   | Support/E  | quipment                   | Square Feet                             | 0<br>Extended<br>Sq. Feet<br>0<br>0 300<br>0<br>0 600   | Location   |   | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room   | Support/E<br>Current   | guipment<br>Future<br>1    | Square Feet30                           | 0<br>Extended<br>Sq. Feet<br>0<br>0<br>300<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0 | Location<br>Direct access to Broadcast, Executive, Mktg<br>Shared by all areas   | Waiting for 6, TV's<br>Full AV  | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area   | Support/E  | guipment<br>Future<br>1    | Square Feet 30                          | 0<br>Extended<br>Sq. Feet<br>0<br>0<br>300<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0 | Direct access to Broadcast, Executive, Mktg<br>Shared by all areas   | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets   | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room  | Support/E<br>Current   | Future<br>1<br>2<br>1<br>1 | Square Feet                             | 0<br>Extended<br>Sq. Feet<br>0<br>0<br>300<br>0<br>0<br>600<br>0<br>0<br>600<br>0<br>0<br>80<br>0<br>80<br>0<br>8     | Direct access to Broadcast, Executive, Mktg<br>Shared by all areas   | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks  | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room Copy/Fax Station                         | Support/E<br>Current   | guipment<br>Future<br>1    | Square Feet30                           | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Direct access to Broadcast, Executive, Mktg<br>Shared by all areas<br>Near Acount Admin<br>Spread throughout   | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter  | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room Copy/Fax Station Pantry                  | Support/E<br>Current   | Future<br>1<br>2<br>1<br>1 | Square Feet                             | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Direct access to Broadcast, Executive, Mktg<br>Shared by all areas   | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter<br>Coffee, sink, refrigerator, cabinets                          | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area   | Support/E<br>Current<br>1<br>1<br>1<br>1<br>0<br>1<br>1<br>1<br>1<br>1                 | Future<br>1<br>2<br>1<br>1 | Square Feet30                           | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Direct access to Broadcast, Executive, Mktg<br>Shared by all areas<br>Near Acount Admin<br>Spread throughout   | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter  | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room Copy/Fax Station Pantry Lunch Room       | Support/E<br>Current<br>1<br>1<br>1<br>1<br>0<br>1<br>1<br>1<br>1<br>1<br>1<br>0       | guipment                   | Square Feet                             | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Location<br>Direct access to Broadcast, Executive, Mktg<br>Shared by all areas<br>Near Acount Admin<br>Spread throughout<br>Spread throughout                      | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter<br>Coffee, sink, refrigerator, cabinets                          | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room Copy/Fax Station Pantry Lunch Room Coats | Support/E<br>Current<br>1<br>1<br>1<br>1<br>0<br>1<br>1<br>1<br>1<br>1                 | guipment                   | Square Feet                             | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Location<br>Direct access to Broadcast, Executive, Mktg<br>Shared by all areas<br>Near Acount Admin<br>Spread throughout<br>Spread throughout<br>Spread throughout | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter<br>Coffee, sink, refrigerator, cabinets<br>Full kitchen, seating | Sign Off:                        |               |
| SUPPORT/EQUIPMENT SPACES Space Reception Conference Room Computer Service Area Computer Server Room Copy/Fax Station Pantry Lunch Room       | S<br>Support/E<br>Current<br>1<br>1<br>1<br>0<br>1<br>1<br>1<br>0<br>1<br>1<br>0<br>40 | guipment                   | Square Feet                             | Extended<br>Sq. Feet<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0        | Location<br>Direct access to Broadcast, Executive, Mktg<br>Shared by all areas<br>Near Acount Admin<br>Spread throughout<br>Spread throughout                      | Waiting for 6, TV's<br>Full AV<br>Work counter, outlets<br>Raised floor, secure, 3 racks<br>Work counter<br>Coffee, sink, refrigerator, cabinets                          | Sign Off:                        |               |



### Program – Support

### Portfolio Two Scarlett Salter Edgeworth Building, Richmond, VA Fall 2015

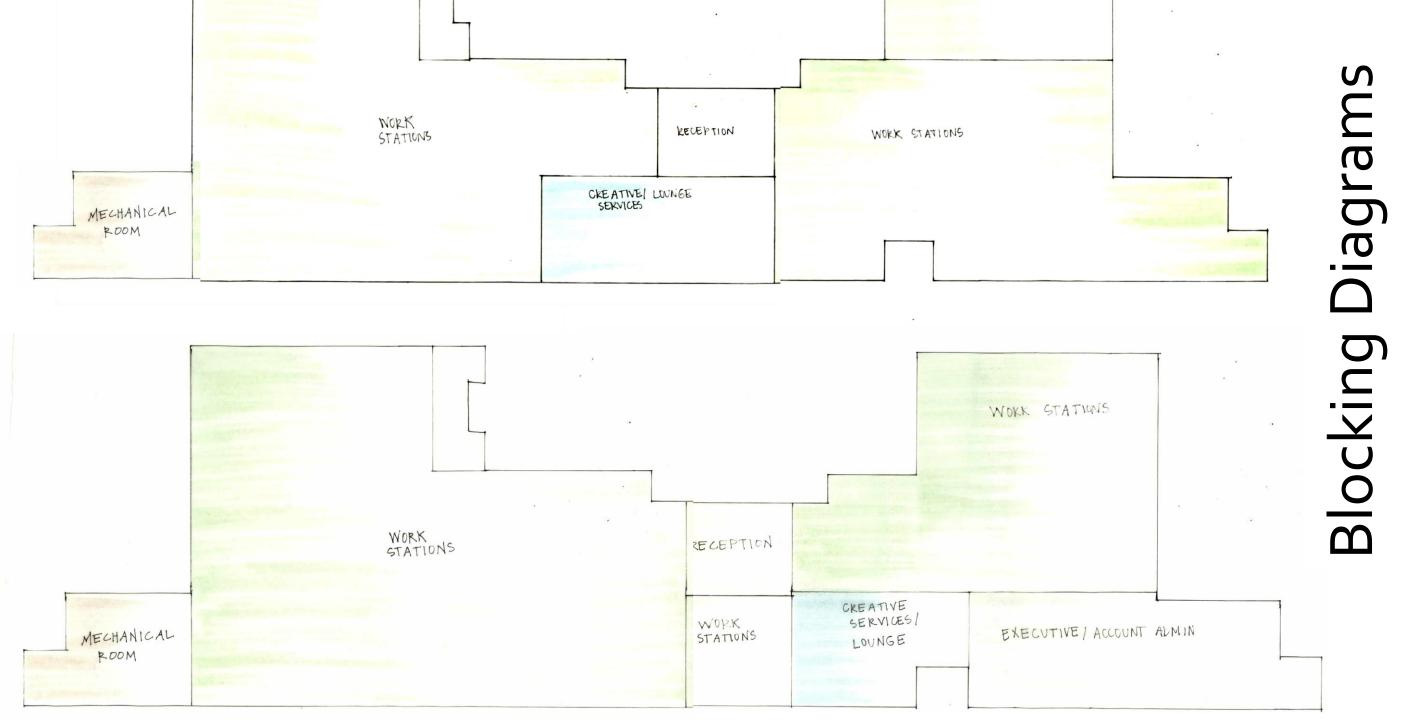
#### CREATIVE **HRANKE** SERVICES EXECUTIVE --1 SUPPORT Acc. 8 ADMIN KEY I MAJOR ADJACENLIES MINOR ADJACENLIES ----ENTER

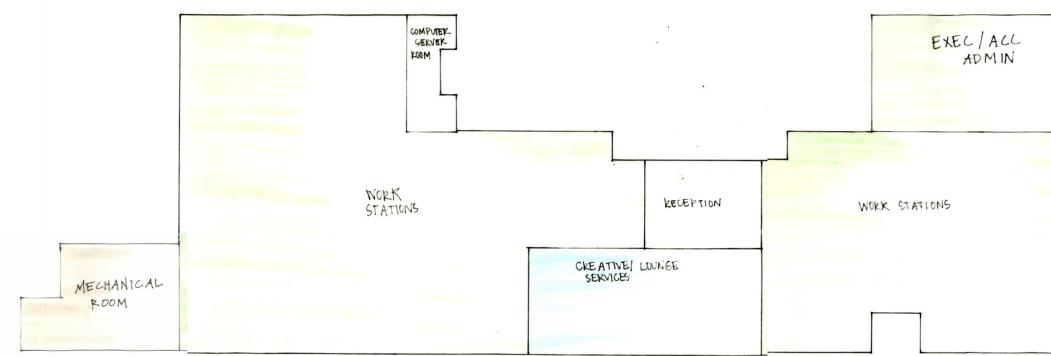


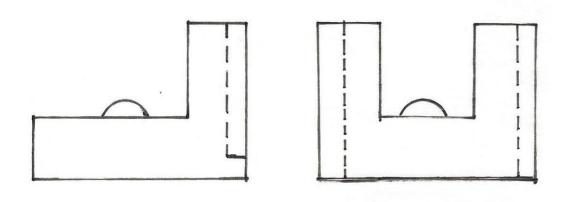
### Bubble Diagrams

# KEY THE MAJOR ADJACENCIES --- MINOR ADJACENCIES

EXECUTIVE

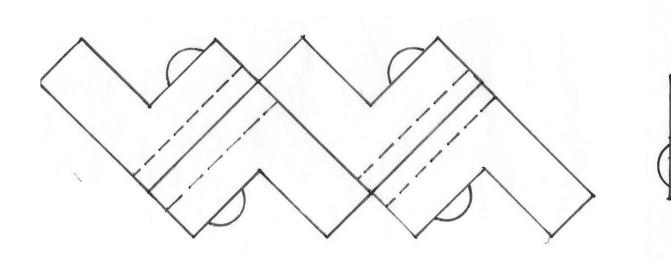


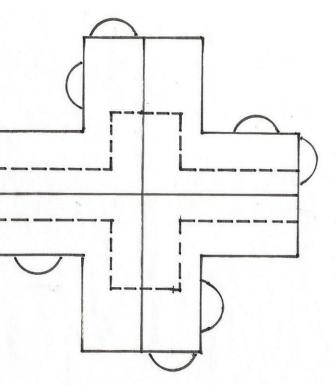


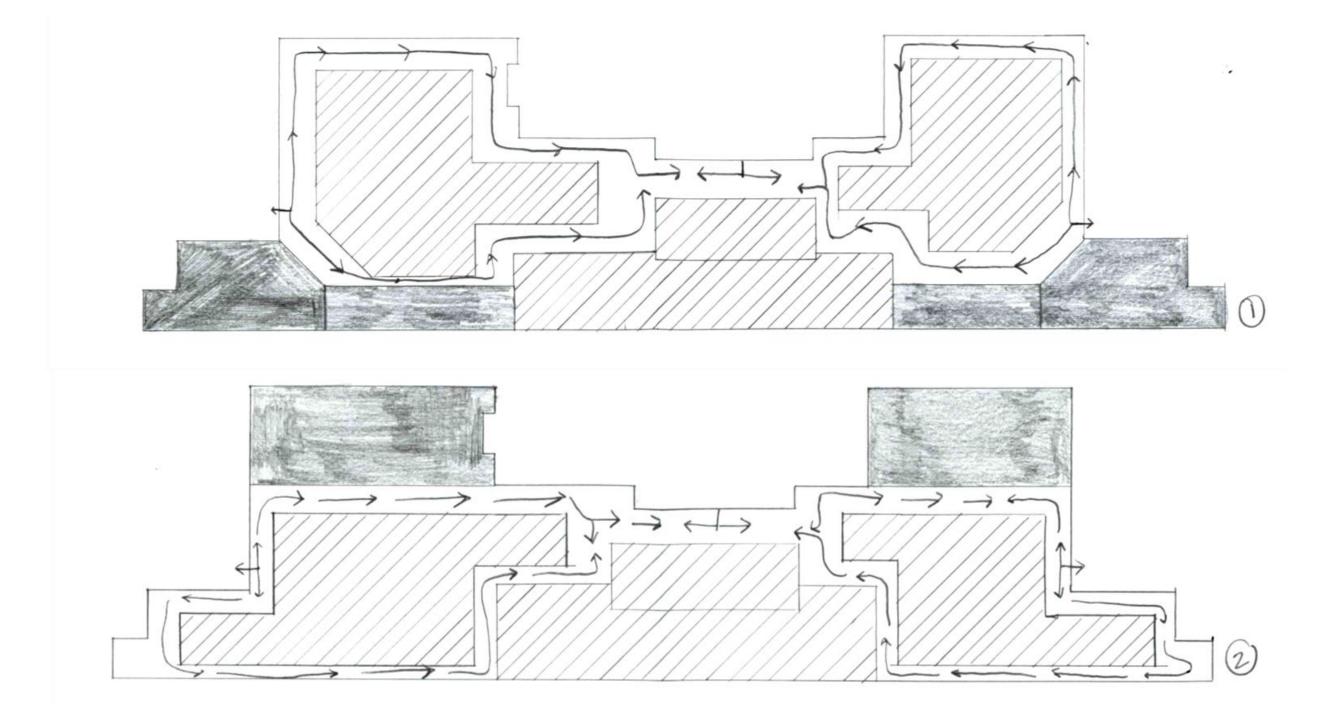


#### Large Office Desks Configurations

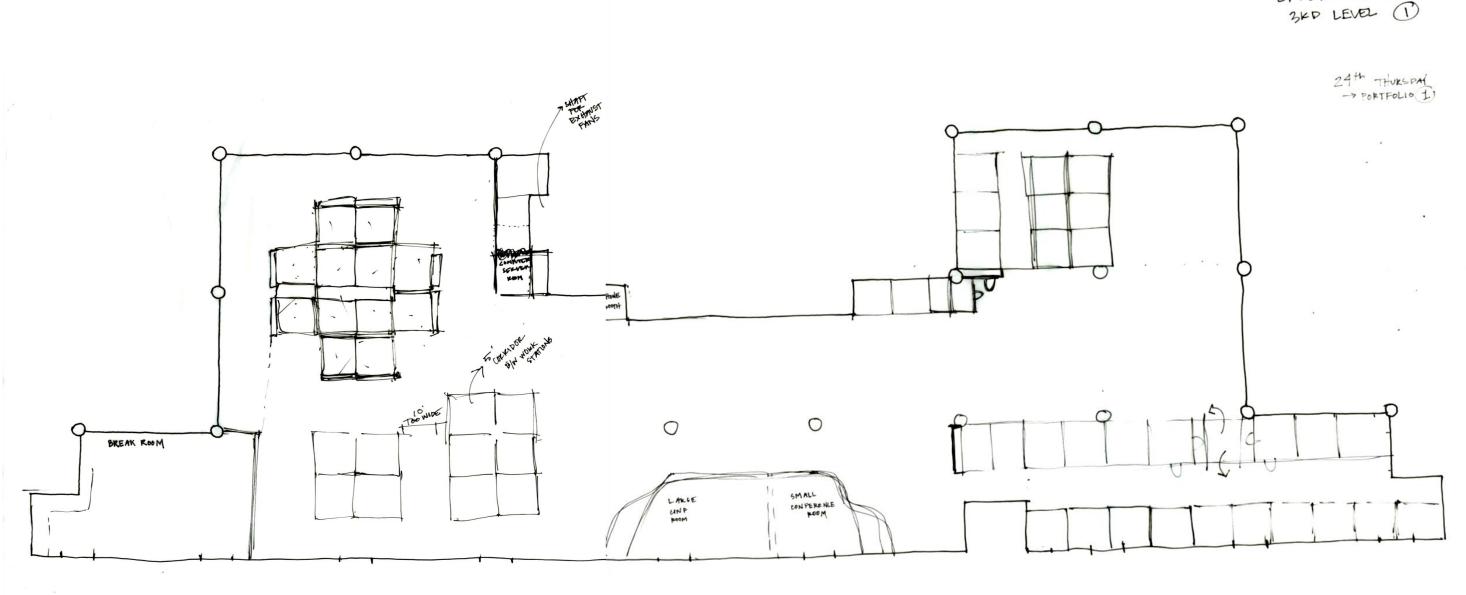
Workstation Configurations







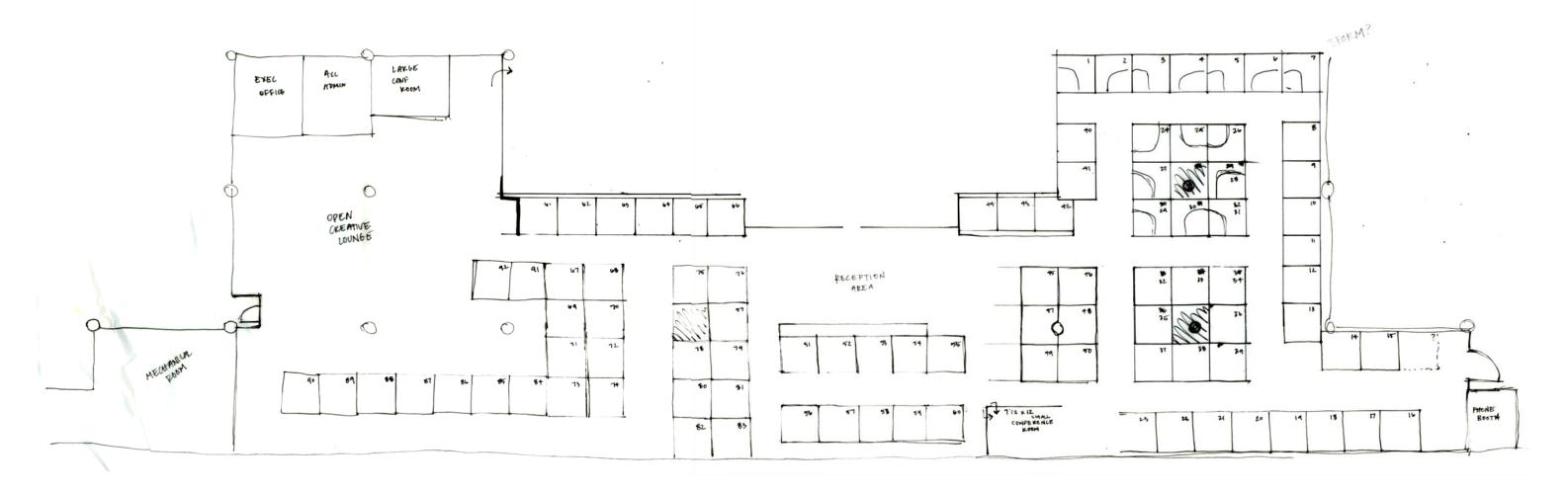
#### Space Circulation



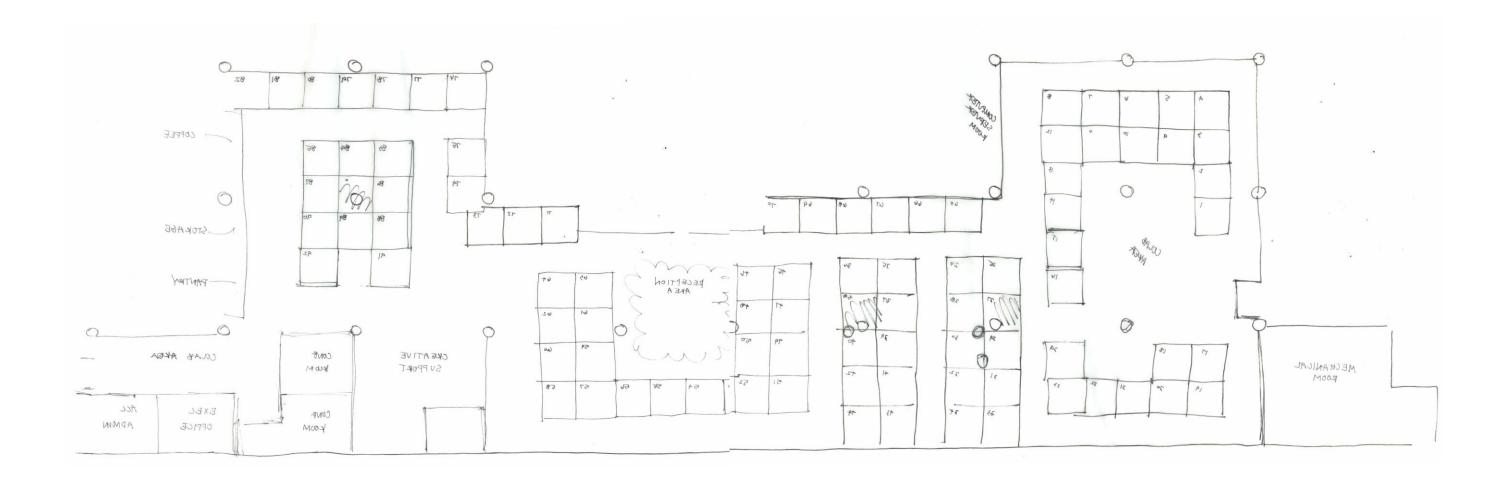
- Y Int

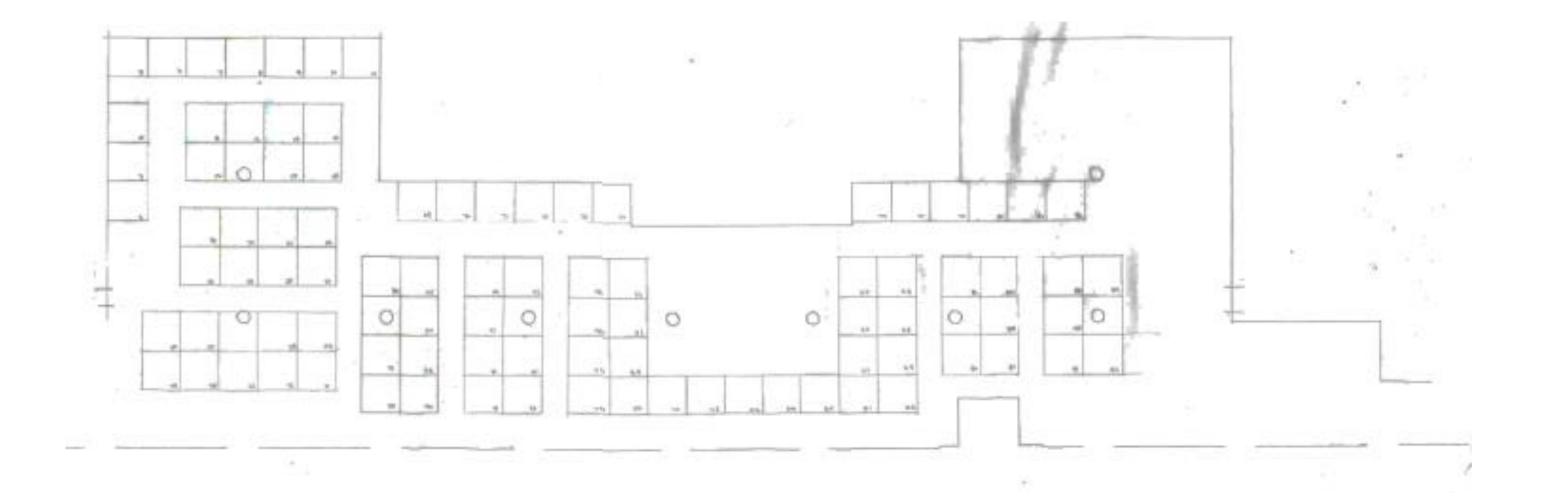
#### Space Plan Sketch - 1

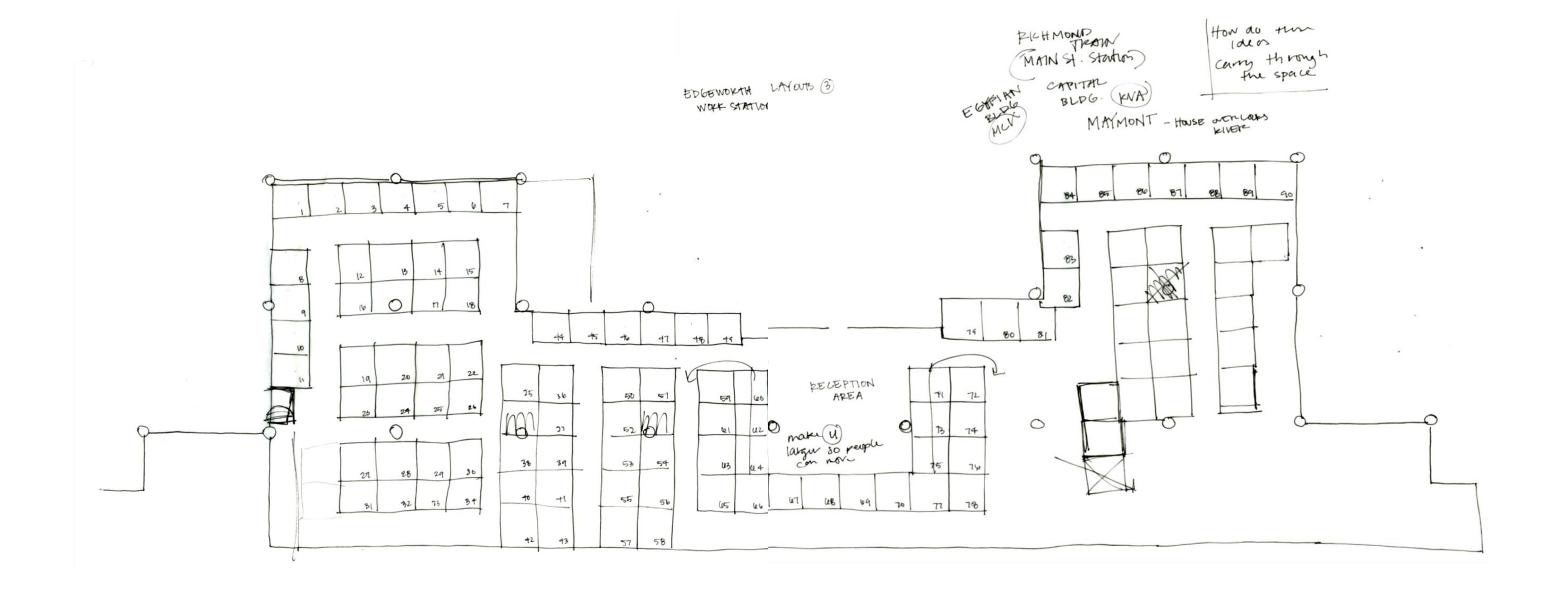
EPGEWORTH CO-WORKING 3KD LEVEL (1)

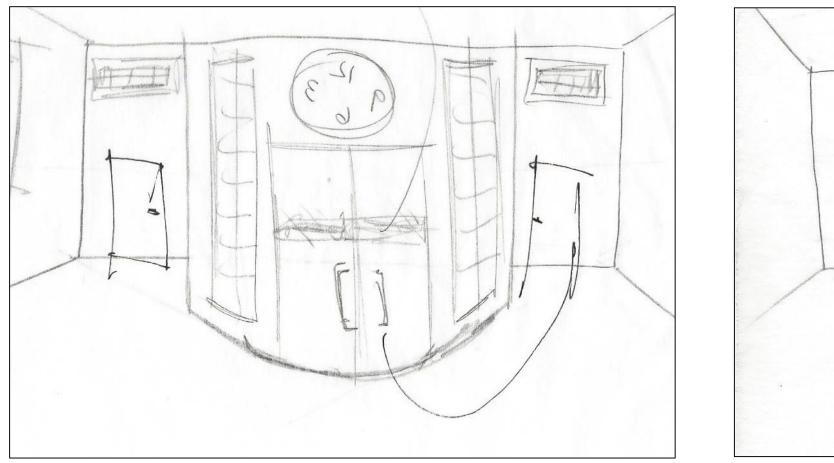


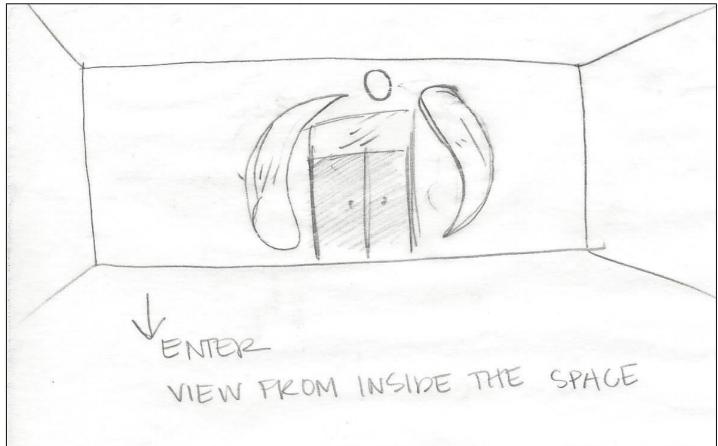
EDGEWORTH WORK STATION LAYOUT!



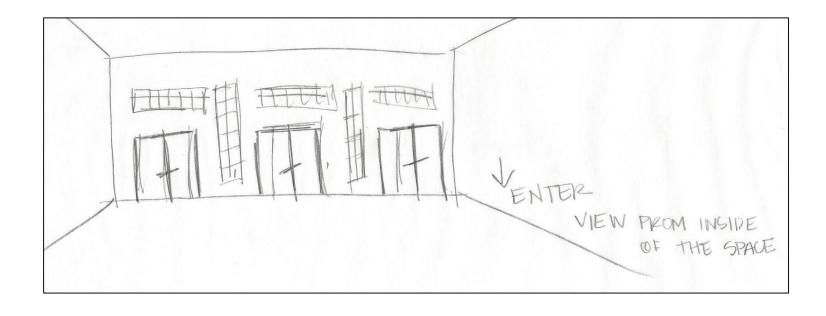


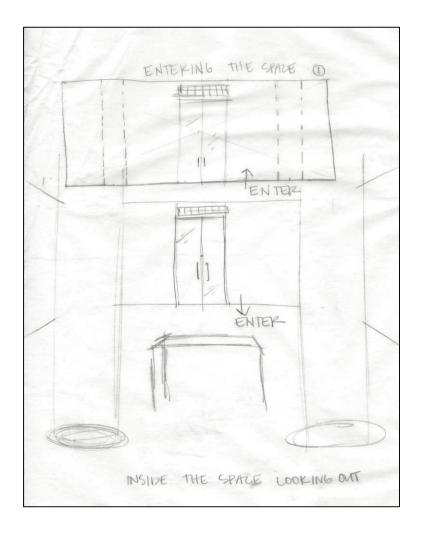


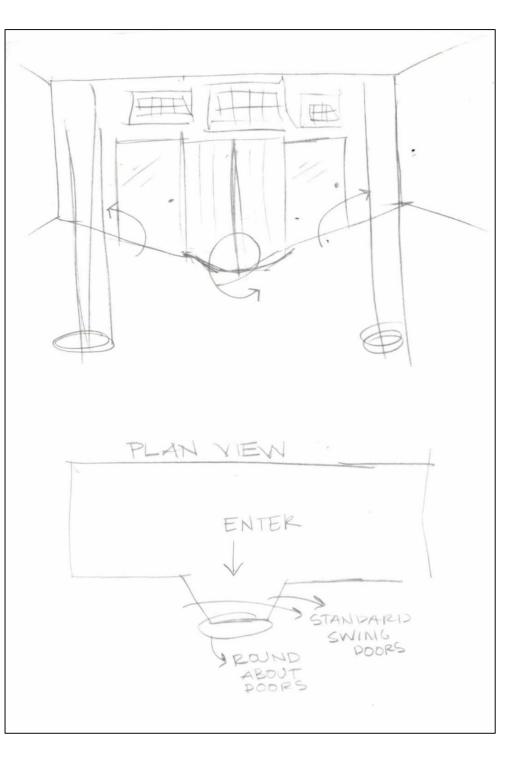




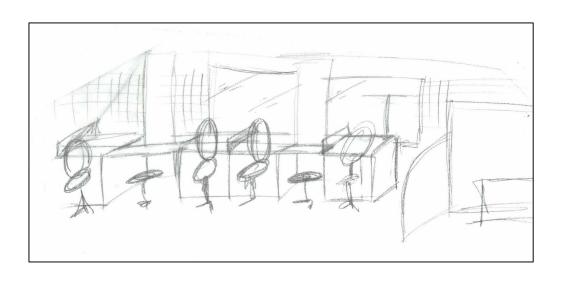
#### Entry Sketches

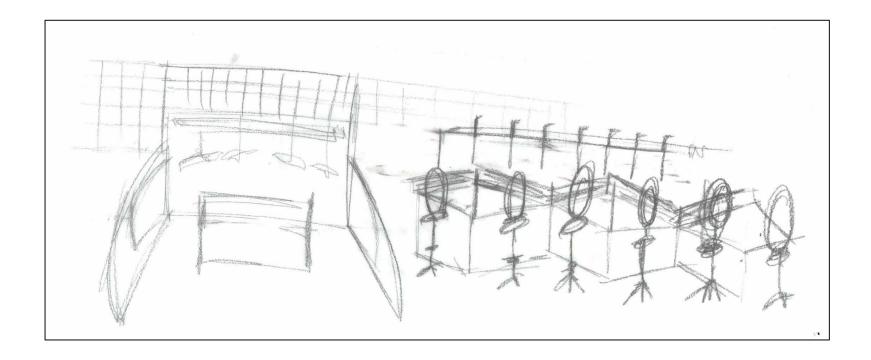


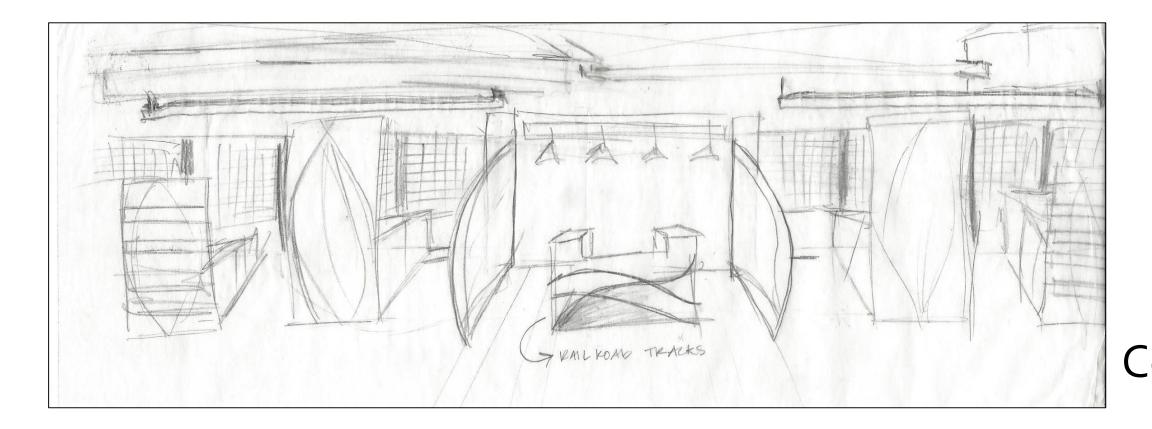




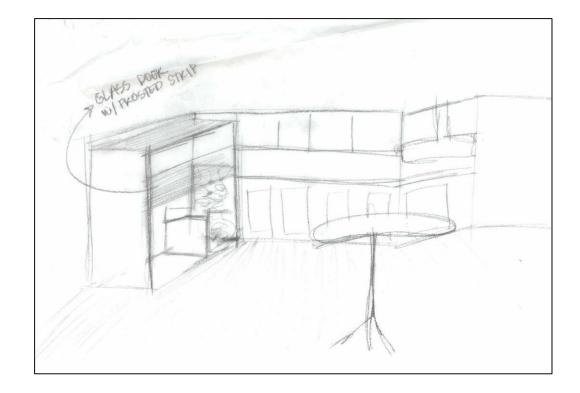
Entry Sketches

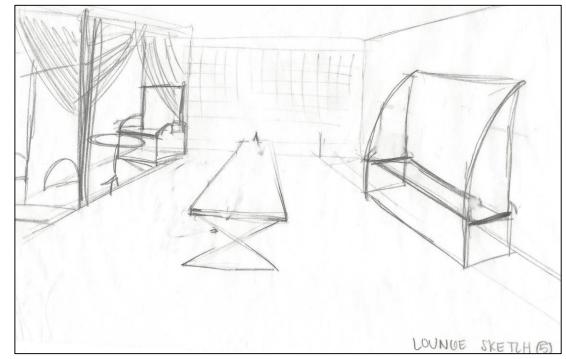


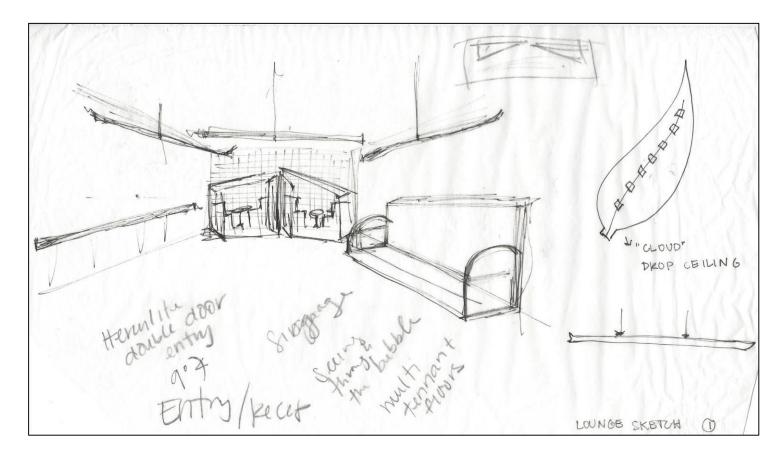




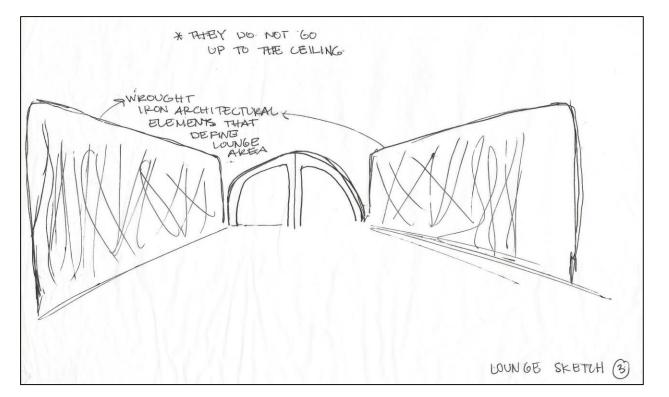
#### Corridor Sketches

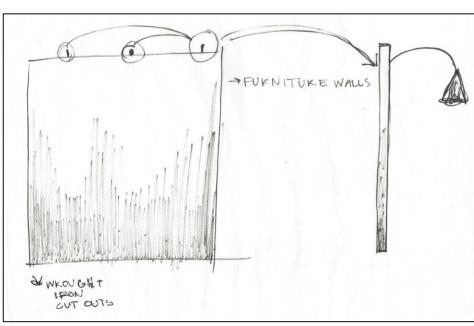


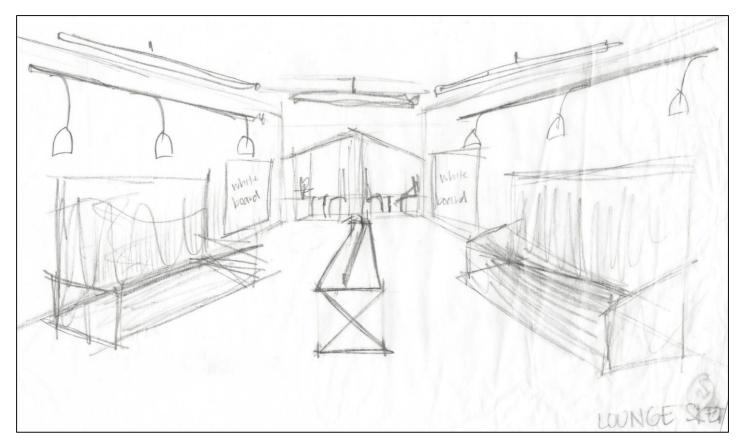




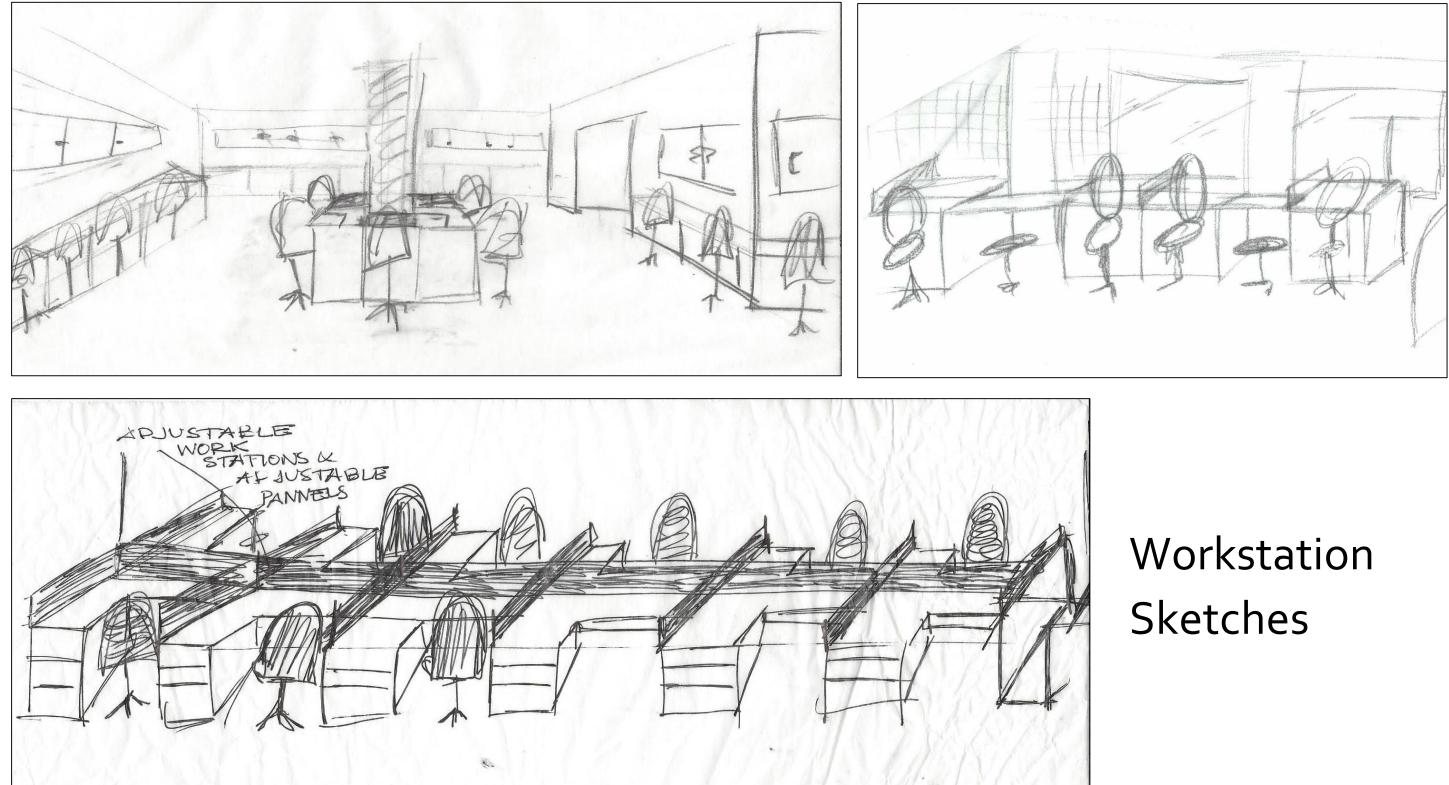
#### Lounge Sketches

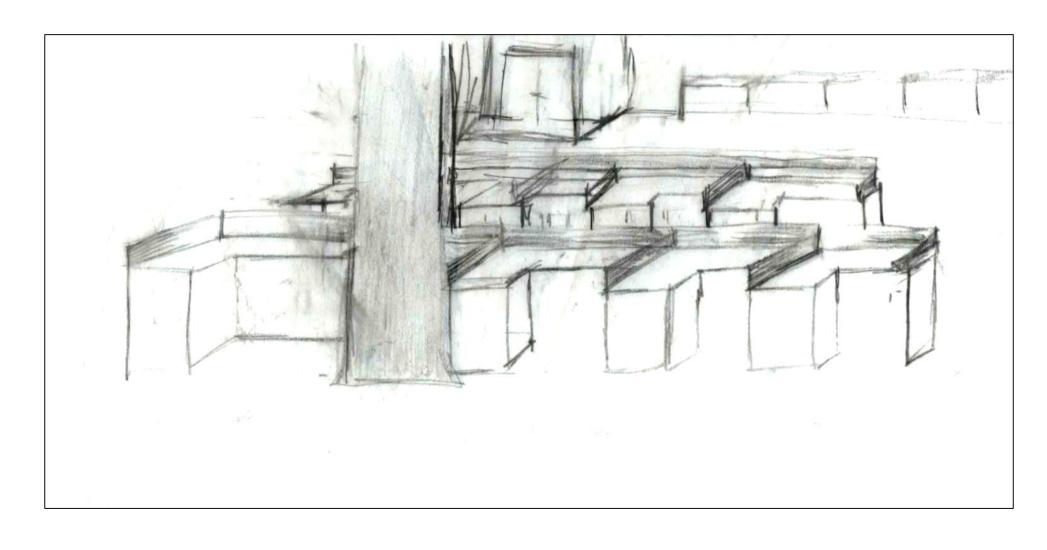


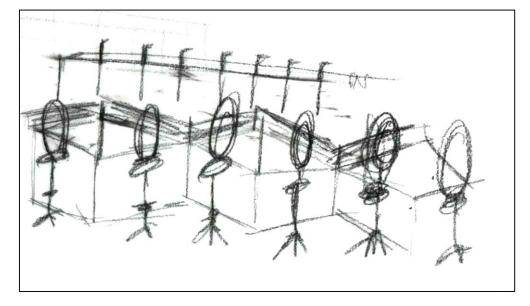




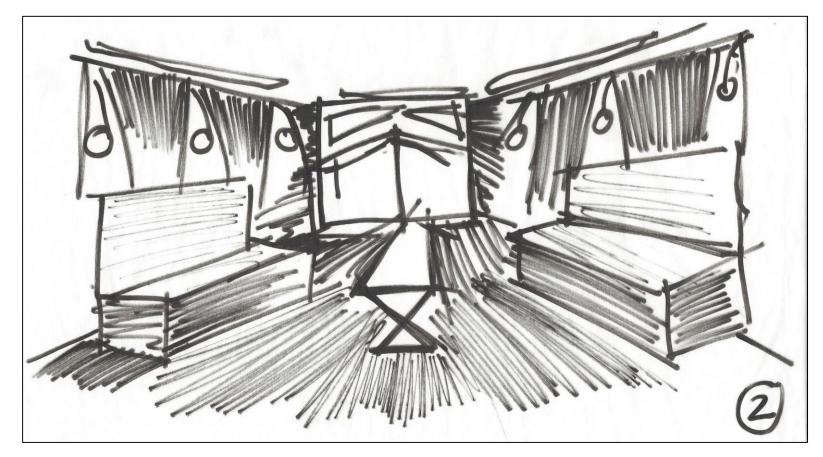
#### Lounge Sketches

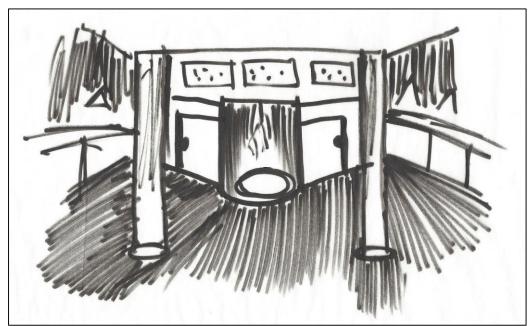


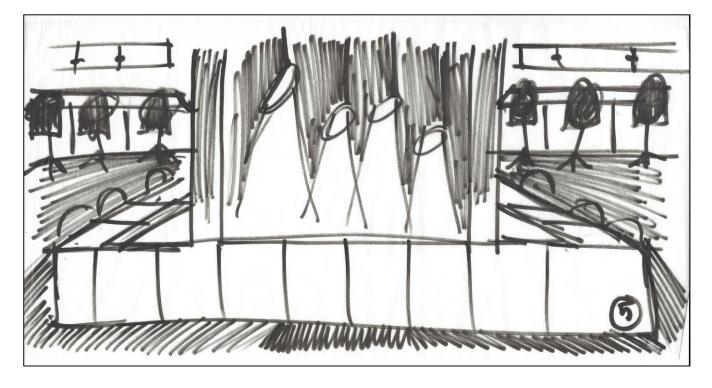




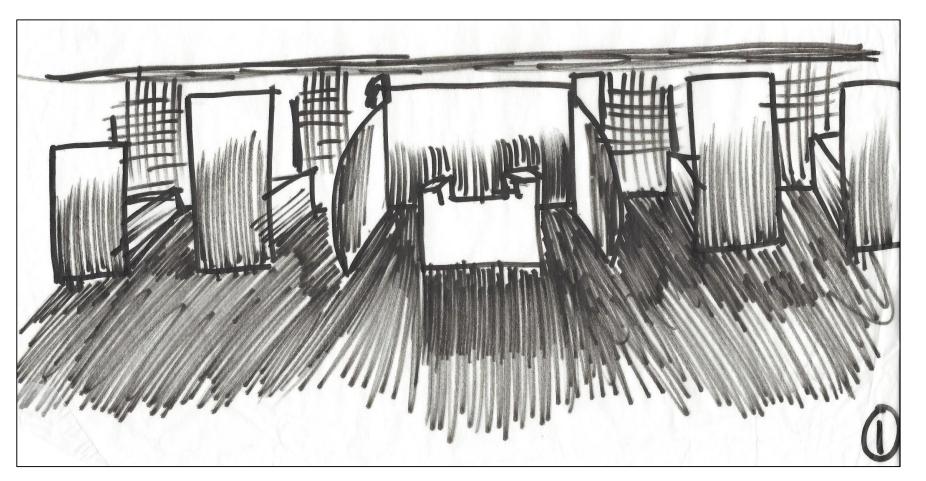
#### Workstation Sketches

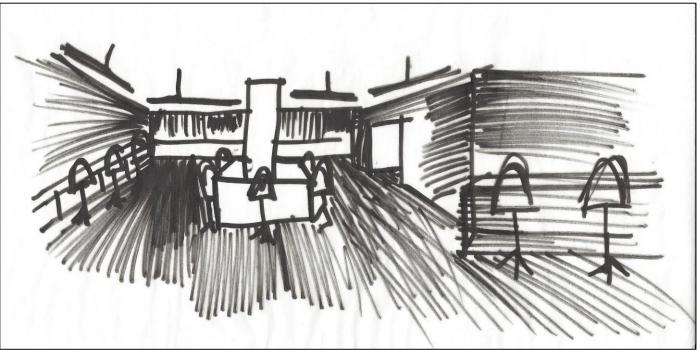




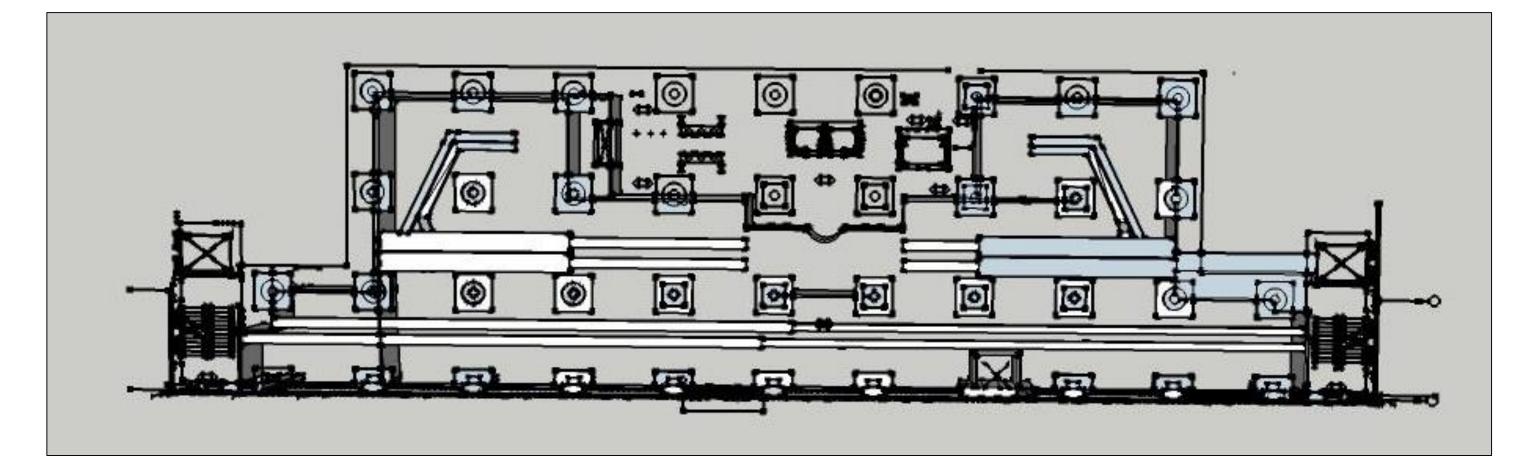


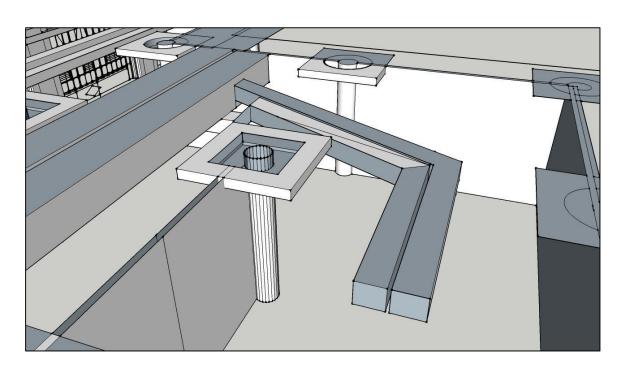
Lighting Sketches

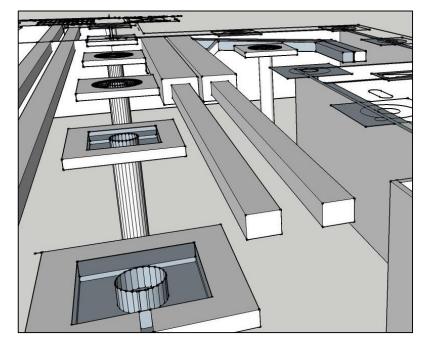




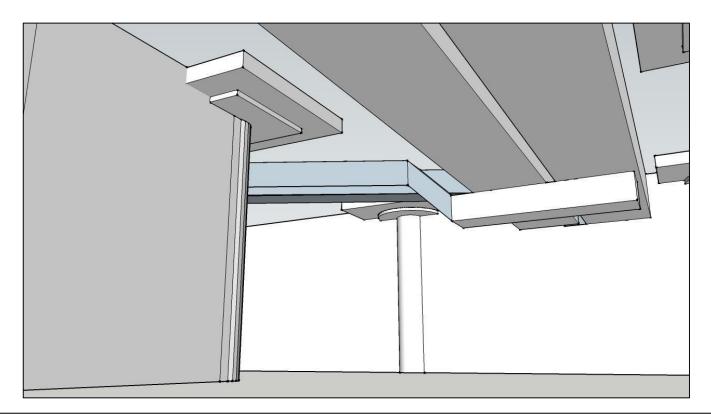
### Lighting Sketches

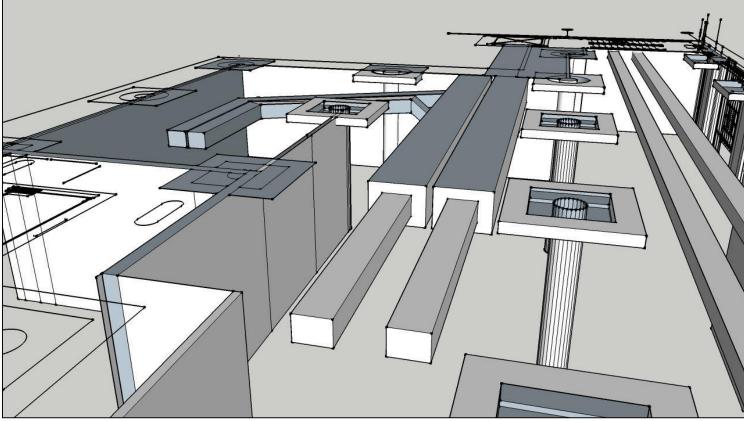






#### Systems RCP





#### Systems RCP



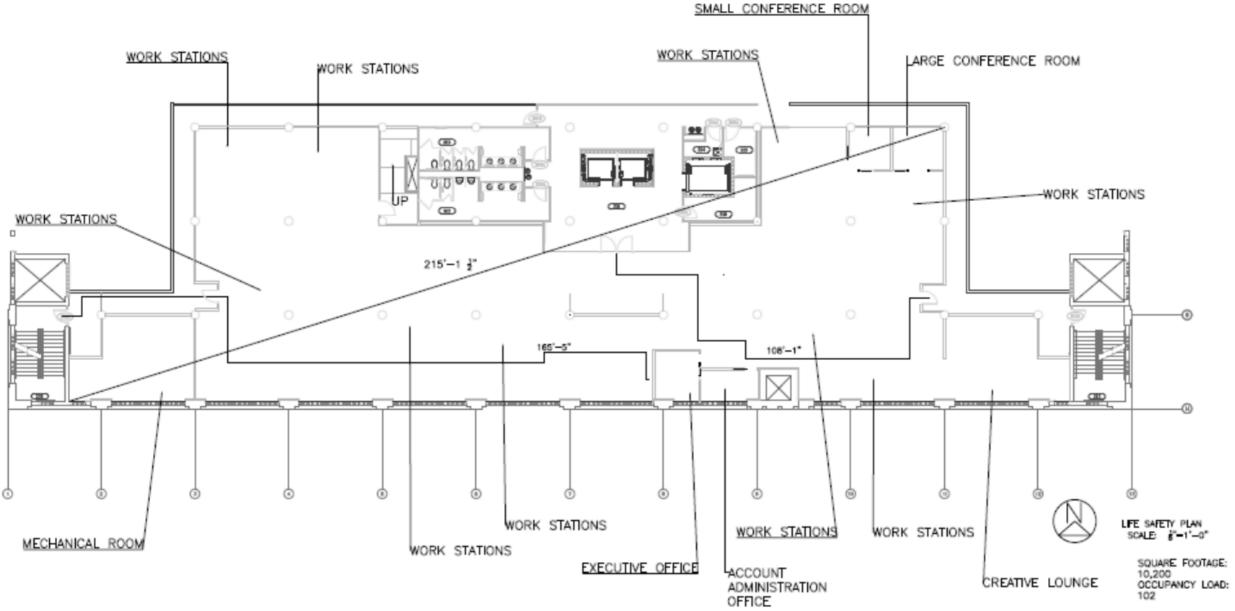




### Lighting Model



### Lighting Model



#### Life Safety Plan

| <b>Building Cons</b>  | truction  | and Occu | pancy      |              |             |                     |                |                 |               |                   |                 |          |
|-----------------------|-----------|----------|------------|--------------|-------------|---------------------|----------------|-----------------|---------------|-------------------|-----------------|----------|
| Constructio           |           |          | klers?     | Occupa       | ncy Type    |                     |                |                 |               |                   |                 |          |
| I                     |           | Y        | ES         |              | В           |                     |                |                 |               |                   |                 |          |
| Exit Requirem         | nents: Nu | mber and | Arrangem   | ent of Ex    | its         |                     |                |                 |               |                   |                 |          |
|                       |           | # of     | Exits      |              |             | Travel D            | )istance       |                 | Arrar         | ngement: N        | Means of Egress |          |
| Space                 | Requ      | uired    | Shown o    | own on Plans |             | Allowable Distance  |                | Actual Distance |               | Req'd Distance    |                 | Distance |
| Designation           |           |          |            |              |             |                     | Shown on Plans |                 | Between Exits |                   | Shown           | on Plans |
| SUITE 3100            |           | 2        | 3          |              | 300 SQ / FT |                     | 165.5          | SQ / FT         | 107           | .25               | 10              | 8.1"     |
| Notes:                |           |          |            |              |             |                     |                |                 |               |                   |                 |          |
|                       |           |          |            |              |             |                     |                |                 |               |                   |                 |          |
| Hee Crown or          | ()        | 4)       | (В         | )            |             |                     | ©              |                 | Exit Widt     |                   | h (Inches)      |          |
| Use Group or<br>Space | Area =    | Sq. Ft.  | Area per ( | Occupant     |             | ilated<br>nt Load = | -              | ss per<br>upant | •             | l Width =<br>3)xC | Actua           | l Width  |
| Designation           |           |          |            |              | •           | /B                  | Stair          | Level           | Stair         | Level             | Stair           | Level    |
| SUITE 3100            | 10        | 200      | 10         | 0            |             | 02                  | .3"            | .2'             | 30.6          | 20.4              | 4'-8"           | 5'-0"    |
|                       |           |          |            |              |             |                     |                |                 |               |                   |                 |          |
| Notes:                |           |          |            |              |             |                     |                |                 |               |                   |                 |          |
|                       |           |          |            |              |             |                     |                |                 |               |                   |                 |          |

### Life Safety Plan

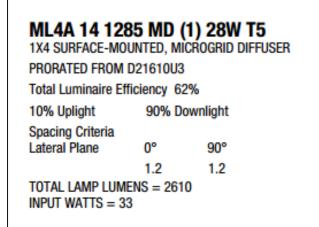
Lumen (or Zonal Cavity) Method of Calculation:

Maintained fc= (Number of lamps) x (Initial lamp lumens) x LLF x CU Area Maintained fc= <u>(8) x (5220) x .72 x 40</u> 110 LLF: LLD x LDD LLF= .9 x .8

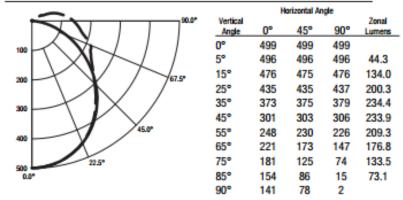




#### Lighting Analysis



#### Candela Distribution



#### Luminance Data in Candela / Sq. Meter

| Angle in Vertical <sup>o</sup> | Average 0° | Average 45° | Average 90° |
|--------------------------------|------------|-------------|-------------|
| 45°                            | 848        | 875         | 1038        |
| 55°                            | 783        | 750         | 913         |
| 65°                            | 825        | 673         | 766         |
| 75°                            | 859        | 624         | 572         |
| 85°                            | 1037       | 630         | 241         |

#### **Coefficients of Utilization**

| pcc       |     | 0.8 |     |     |     | 0.7 |     |     |     | 0.5 |     |     | 0.3 |     |
|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| <b>DW</b> | 0.7 | 0.5 | 0.3 | 0.1 | 0.7 | 0.5 | 0.3 | 0.1 | 0.5 | 0.3 | 0.1 | 0.5 | 0.3 | 0.1 |
| 0         | 73  | 73  | 73  | 73  | 70  | 70  | 70  | 70  | 66  | 66  | 66  | 62  | 62  | 62  |
| 1         | 65  | 62  | 59  | 56  | 63  | 60  | 57  | 54  | 56  | 54  | 52  | 52  | 51  | 49  |
| 2         | 59  | 53  | 49  | 45  | 57  | 52  | 47  | 44  | 48  | 45  | 42  | 46  | 43  | 40  |
| 3         | 54  | 47  | 41  | 37  | 52  | 45  | 40  | 36  | 43  | 38  | 35  | 40  | 37  | 34  |
| 4         | 49  | 41  | 36  | 31  | 47  | 40  | 35  | 31  | 38  | 33  | 30  | 36  | 32  | 29  |
| 5         | 45  | 37  | 31  | 27  | 43  | 36  | 31  | 27  | 34  | 29  | 26  | 32  | 28  | 25  |
| 6         | 42  | 33  | 28  | 24  | 40  | 32  | 27  | 23  | 31  | 26  | 23  | 29  | 25  | 22  |
| 7         | 39  | 30  | 25  | 21  | 37  | 29  | 24  | 21  | 28  | 23  | 20  | 26  | 22  | 19  |
| 8         | 36  | 28  | 22  | 19  | 35  | 27  | 22  | 18  | 26  | 21  | 18  | 24  | 20  | 17  |
| 9         | 34  | 25  | 20  | 17  | 32  | 25  | 20  | 16  | 23  | 19  | 16  | 22  | 18  | 16  |



## ZUMTOBEL

#### Photometric Data





