Presentation of a Process within the Discipline

1. Select a process that is performed within your discipline; the power point presentation should describe the procedures for how this process is performed in a series. Explain how to accomplish this task using step by step instructions or explanations of instructions given throughout the presentation.
2. Research the context of the process. Some questions that might guide your research include, but are not limited to
* What is the purpose/goal?
* What is being solved?
* What methods govern the process?
* Who uses the process?
* What are the ethical guidelines?
* Who is affected?
* What are the basic concepts or terms being used? How do these definitions affect

the understanding of the process?

* What are the actual steps
* How could process be improved upon?
1. Compile a 15-20 power point presentation that answers these questions. The presentation should use documentation style that is used in your major. Also, remember that the purpose is to convey the steps of the process, but to also answer the relevant questions above. Furthermore, what did you find most significant within researching the process and what information did you find the most/least valid? The audience should be able to use the steps provided and successfully complete the task; avoid a process that can be completed in a very small/very large amount of time. The presentation should specify the process you are explaining and convey the importance of completing the process within the workplace/discipline. Be sure to give reasons for steps so that the audience knows what to do and why they are completing the steps. For this presentation, visual aids should be included such as charts, diagrams, figures, etc. Copies of factual sources (or relevant portions of the sources) that you have used to develop the presentation should be documented in the last slide of the power point.

Tentative Class Schedule:

Week One: Assignment will be explained and then discussed in class sessions

Week Two: Discussion of Drafting Practices and Drafting will be conducted

Week Three: Peer Review Workshops will be conducted

Week Four: Student Teacher Conferences will be conducted

Week Five: Final Draft Due