

Guidelines: Report on Writing in the Field

Tentative Major Due Dates:

Date.....Interview Proposal
Date.....List of Potential Questions
Date.....Interview Notes
Date.....Annotated Bibliography
Date.....Draft Peer Review
Date.....Final Report

Description:

You will interview a professional in your field. Your questions will focus on the types of writing he or she does on a regular basis on the job. Next, you will locate examples of the types of writing your interviewee describes. You may use examples provided by your interviewee. You will compose a report on these principal kinds of writing done the professional field.

Project Steps:

- Begin by searching for and confirming an appropriate interviewee.
- Submit an interview proposal, which will include the following:
 - Source name
 - Source professional title
 - Brief summary of the interviewee's professional position
 - Source business address, email address, and phone number
 - Date of scheduled interview
 - Interview site / format.
- Compose and submit a list of potential interview questions.
- Following the interview, submit a copy of your interview notes.
- Submit an annotated bibliography of your primary source and secondary sources in the document style of your field.
- Bring a printed draft of your report to class for peer review.
- Submit your final report.

Requirements:

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Important Reminder:

Plagiarism