Hello, 2201ers.

Here it is: the final portfolio. This file will tell you how to submit it on Blackboard. Remember that you'll *also* need to submit it on iWebfolio (and give me permission to look at it there). For instructions on how to use iWebfolio, click here: <http://www.ecu.edu/qep/> .

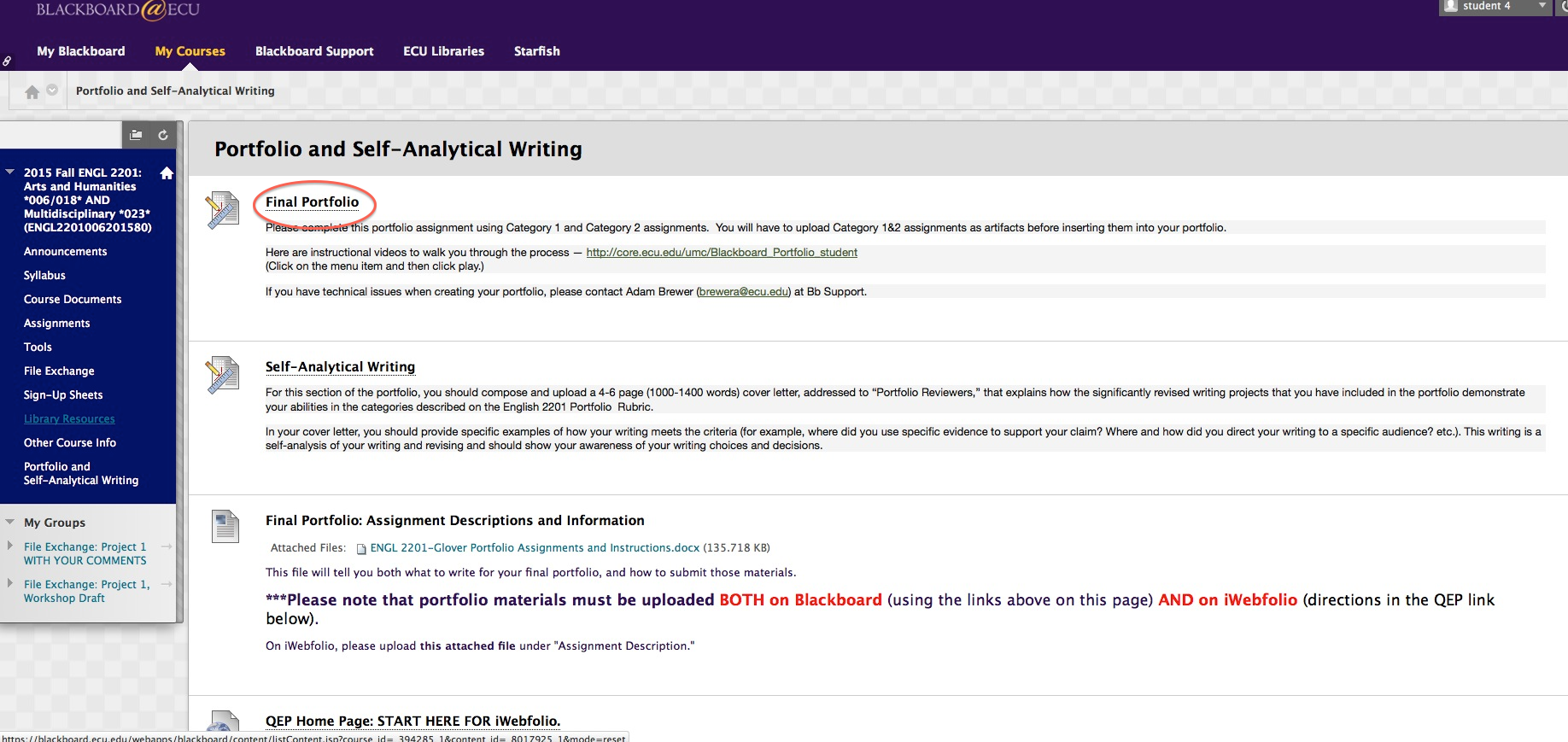
Meanwhile, here's how to deal with Blackboard (which is more important, really, in **that I can't grade your portfolio if you don't do all this stuff):**

• Go to the Blackboard homepage for your ENGL 2201 Course.

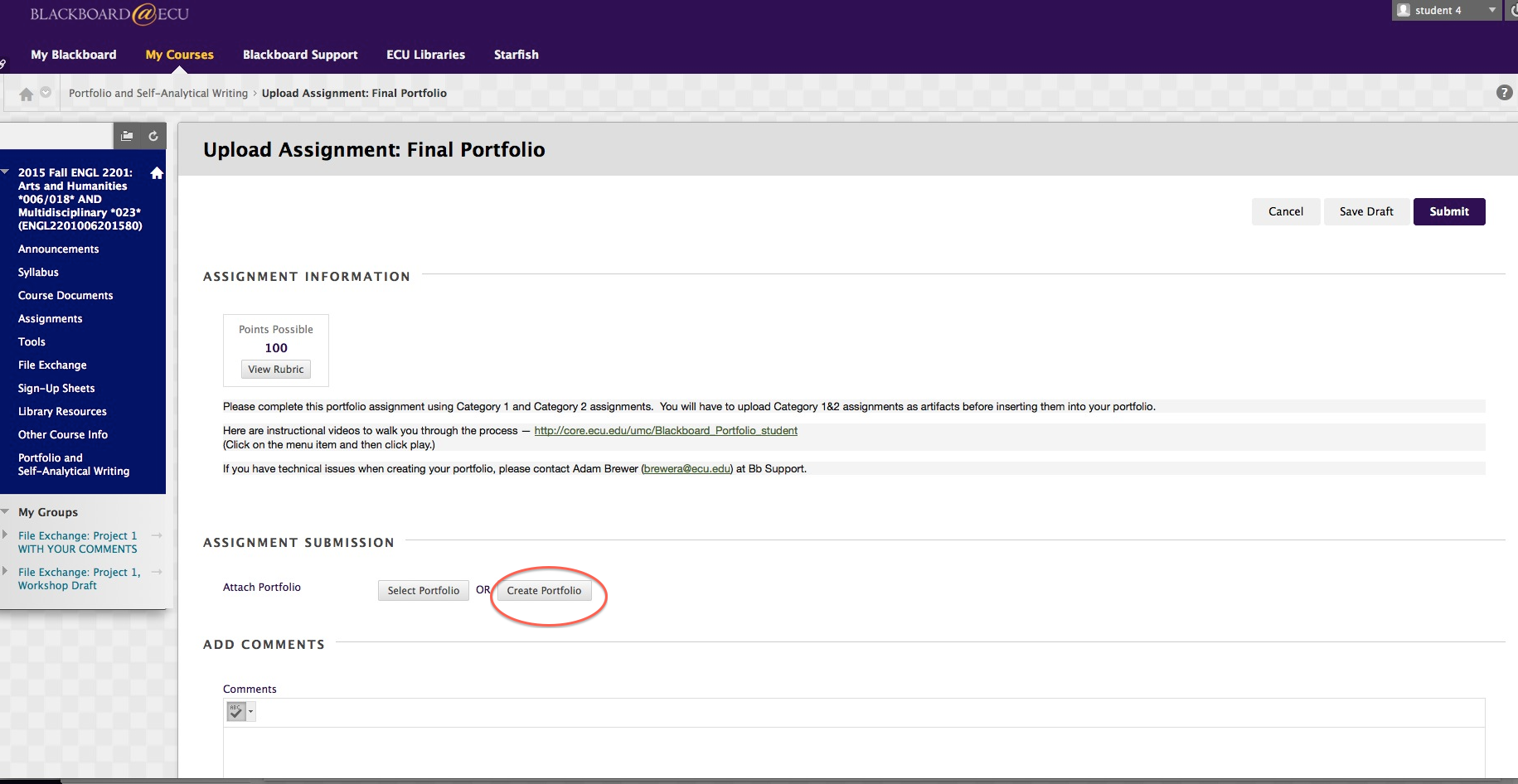
• On the left-hand side of Bb, open “Portfolio and Self-Analytical Writing.”

(You have the option of taking a video tour that can be found in this section.)

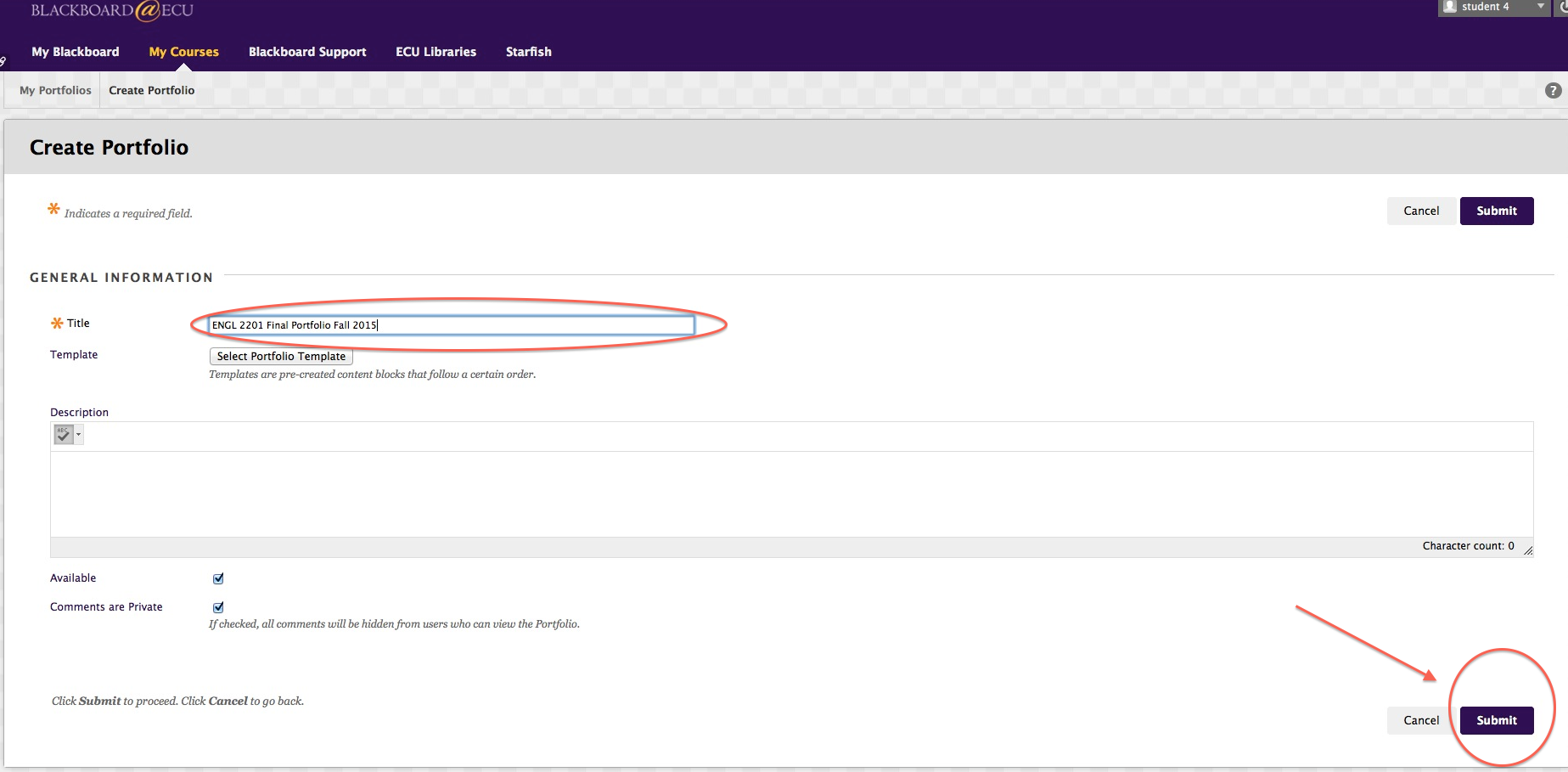
• Open “Final Portfolio.”



• Create portfolio, naming it "ENGL 2201 final portfolio Spring 2016."

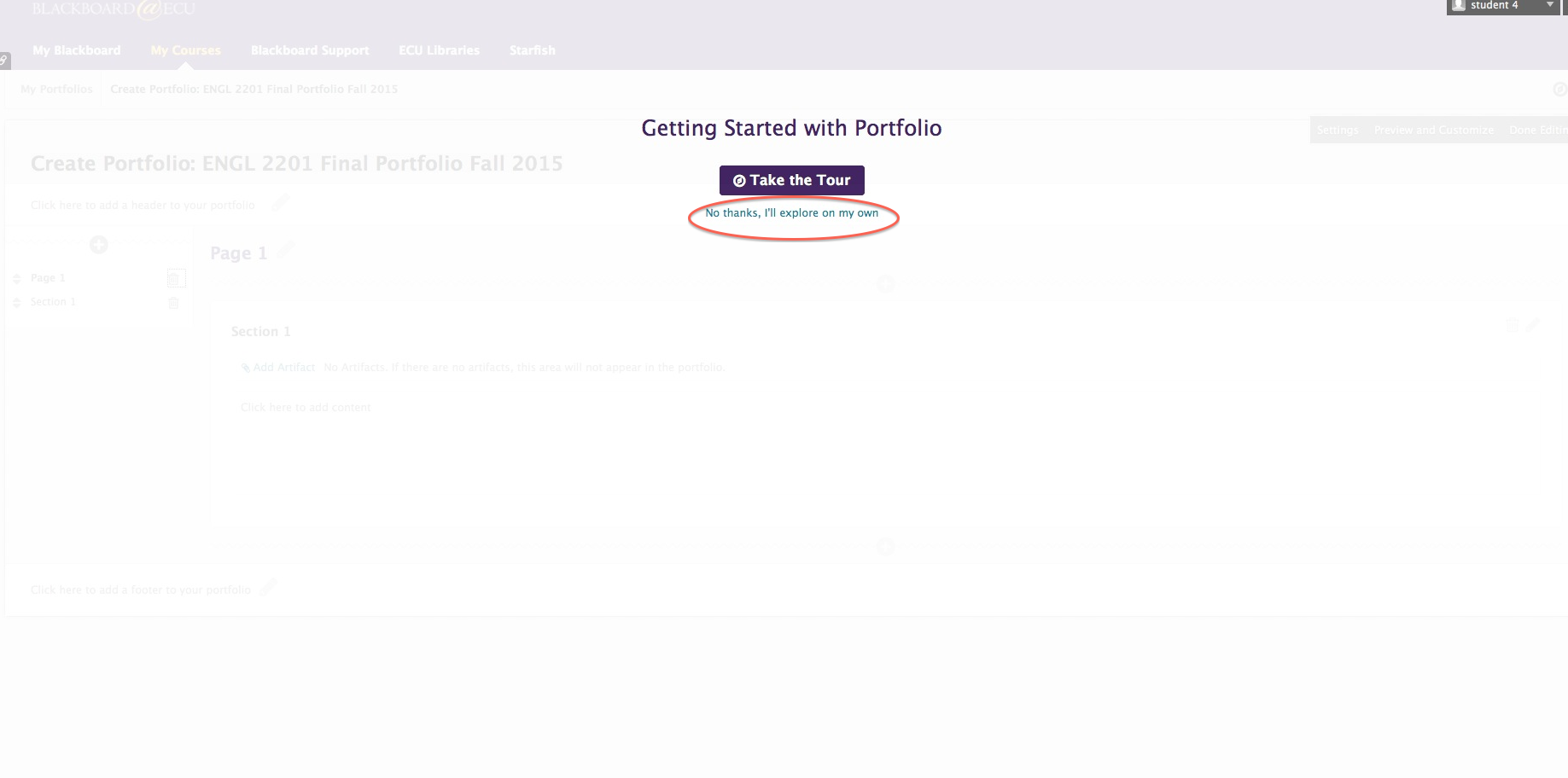


NOTE: I have NOT created a template. Don't bother with that button.



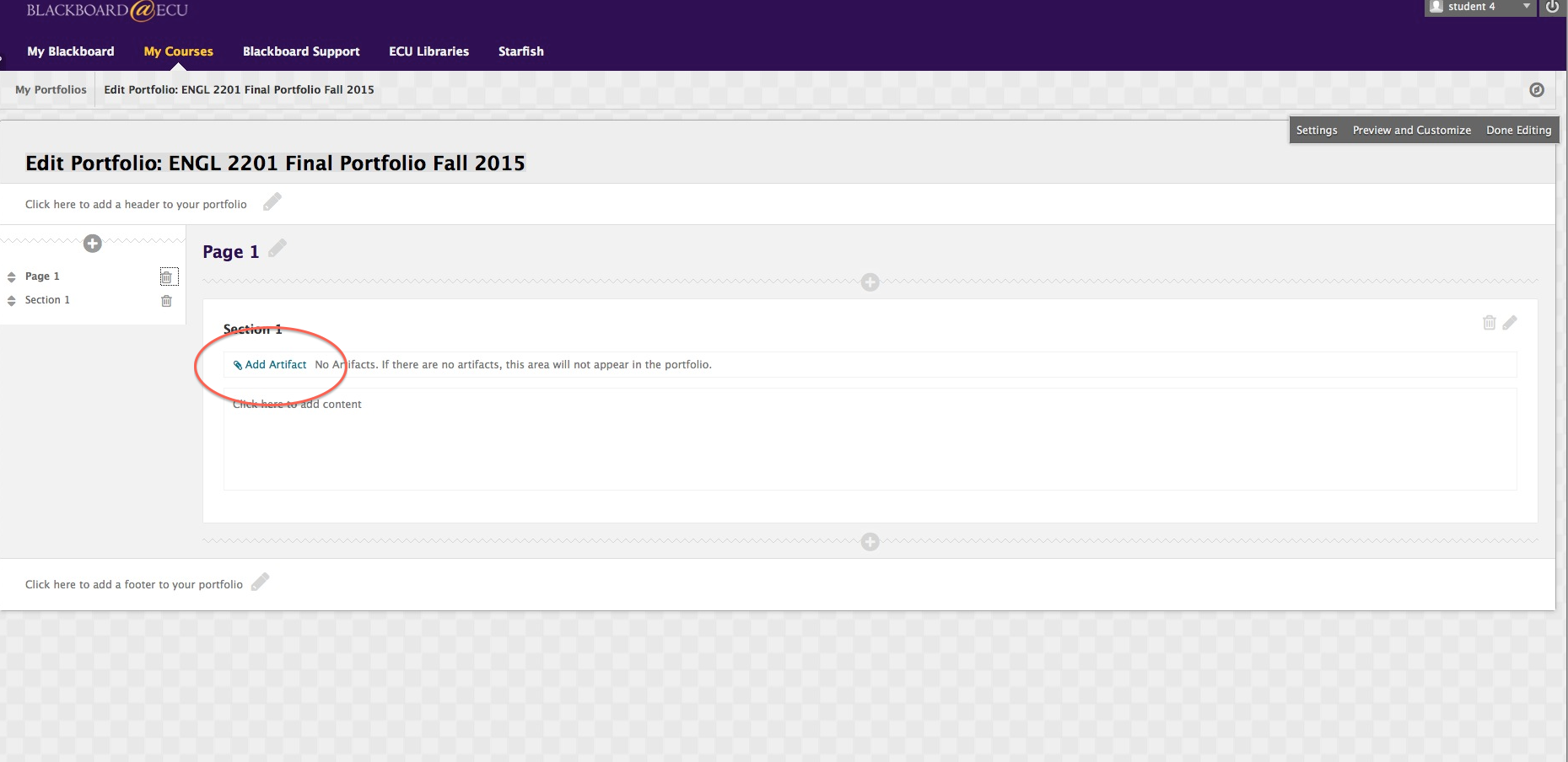
• Don’t worry about writing a description. **Hit "Submit."**

• Decline the tour.

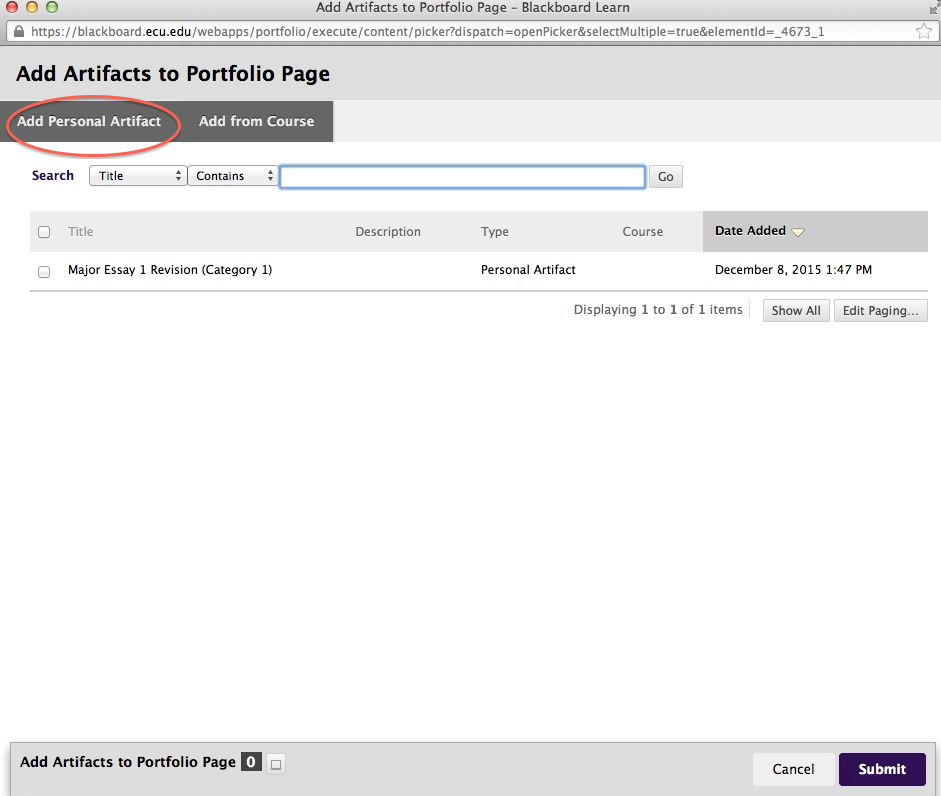


OK. Take a deep breath. Let’s add artifacts.

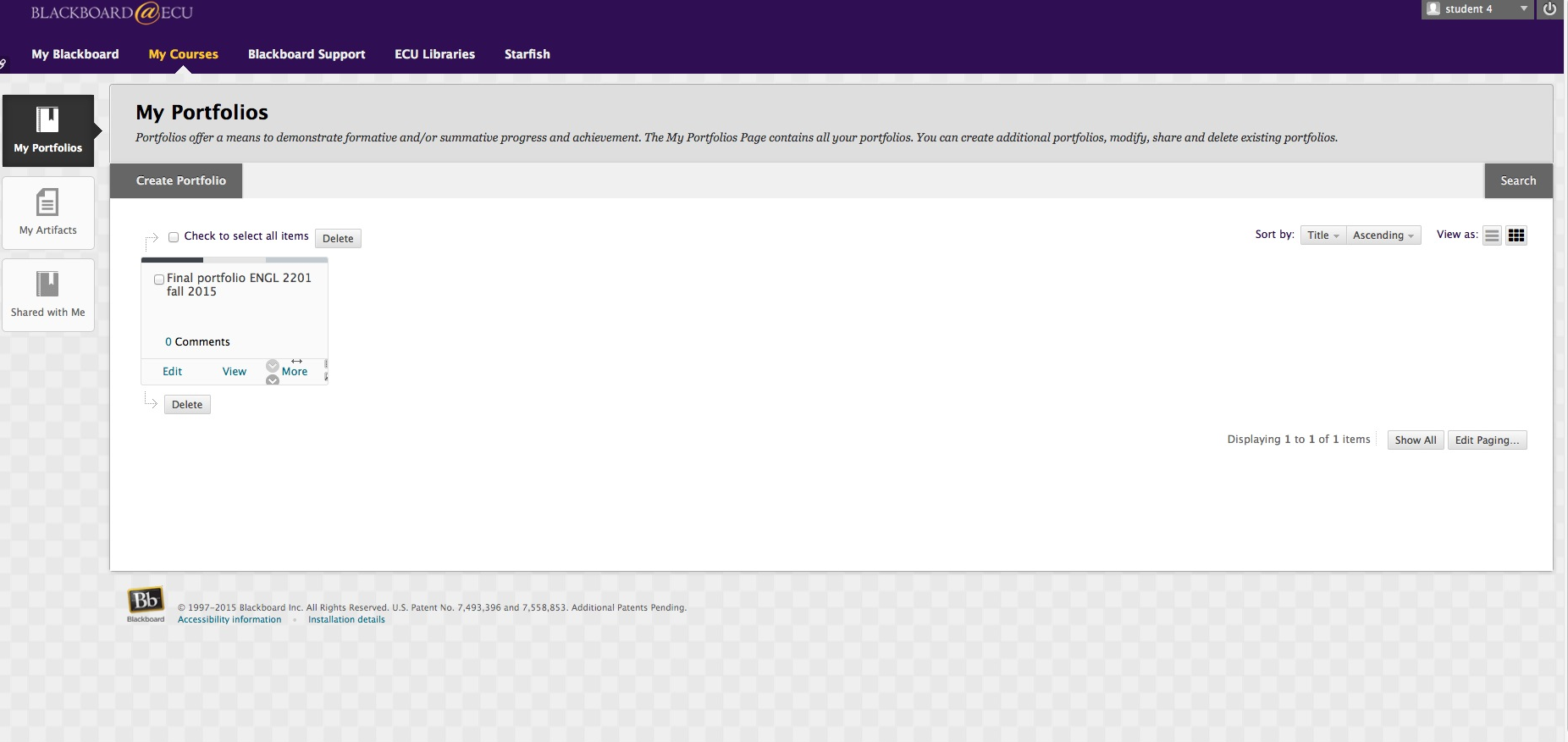
• Click on “Add Artifact.”



• Now, click on “Add Personal Artifact”



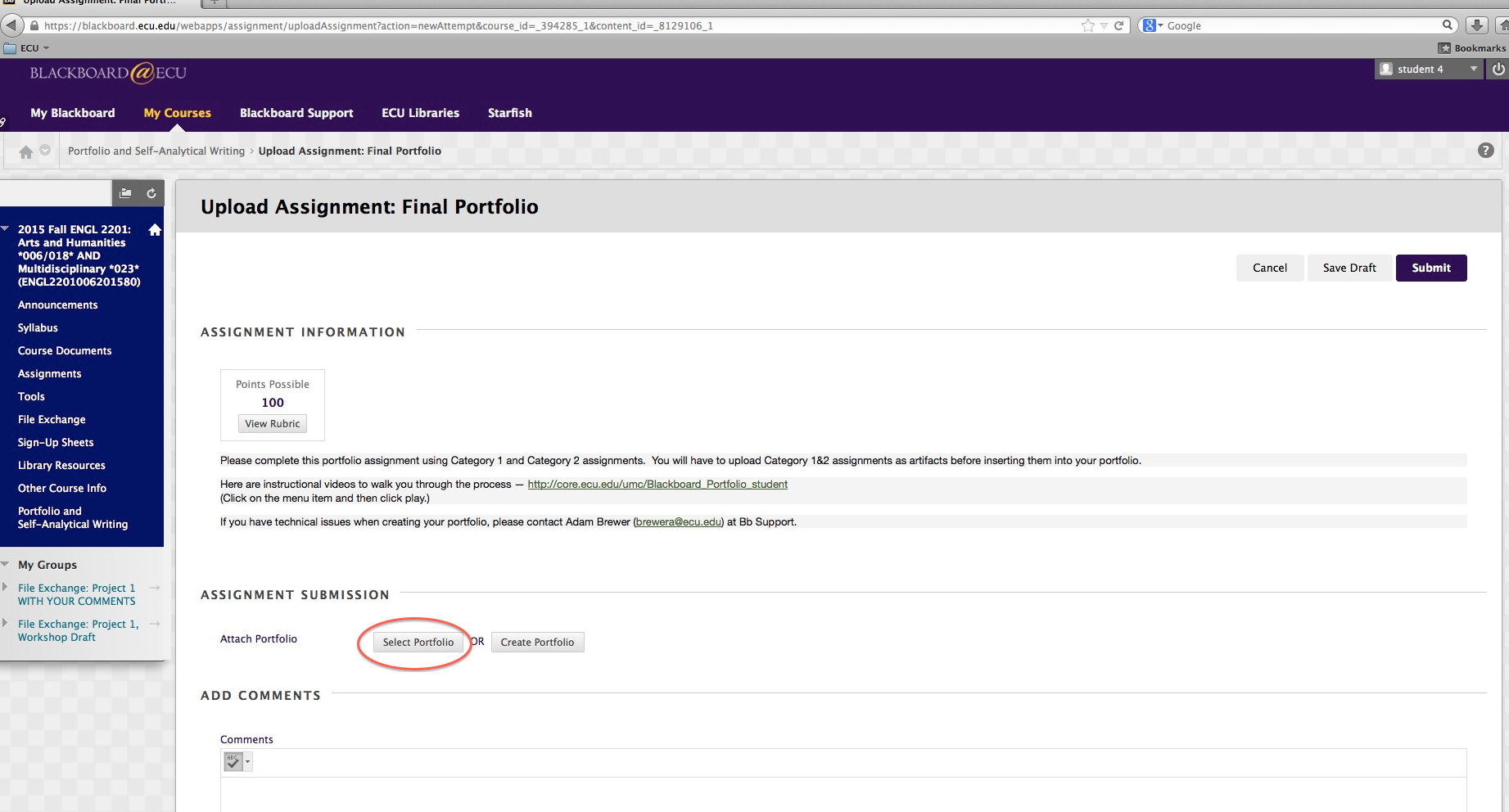
• Upload the two revised documents from your own computer: **one of the two major essays and one Category 1 assignment**. Submit. You should see something like this:



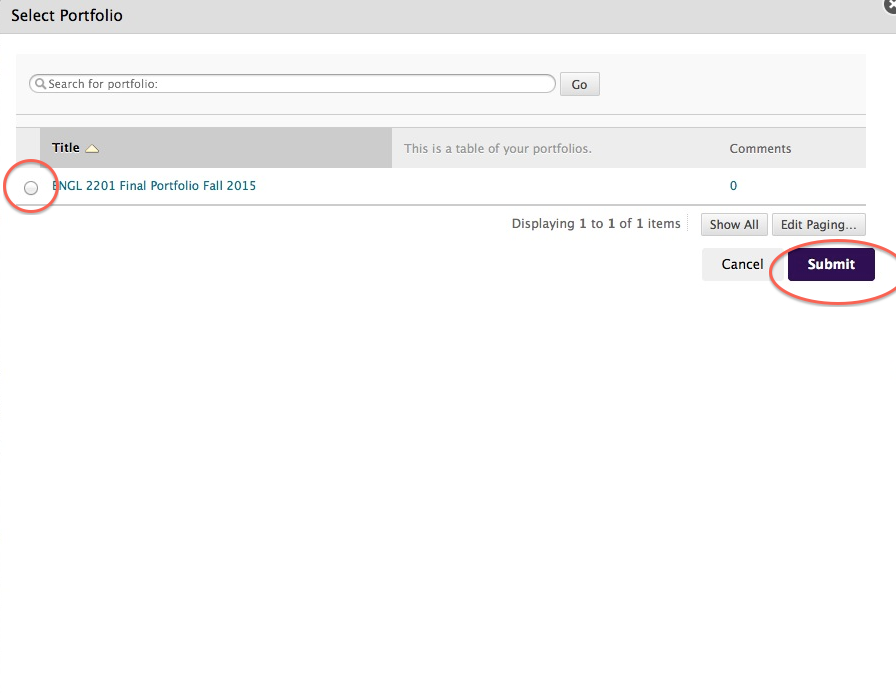
• **\*\*\*Now, go back to the Blackboard home page for this course and re-open “Portfolio and Self-Analytical Writing.” Yeah, I know this seems redundant. It's crucial.**

**•**Click on Final Portfolio. (You should see "Preview Upload Assignment: Final Portfolio.")

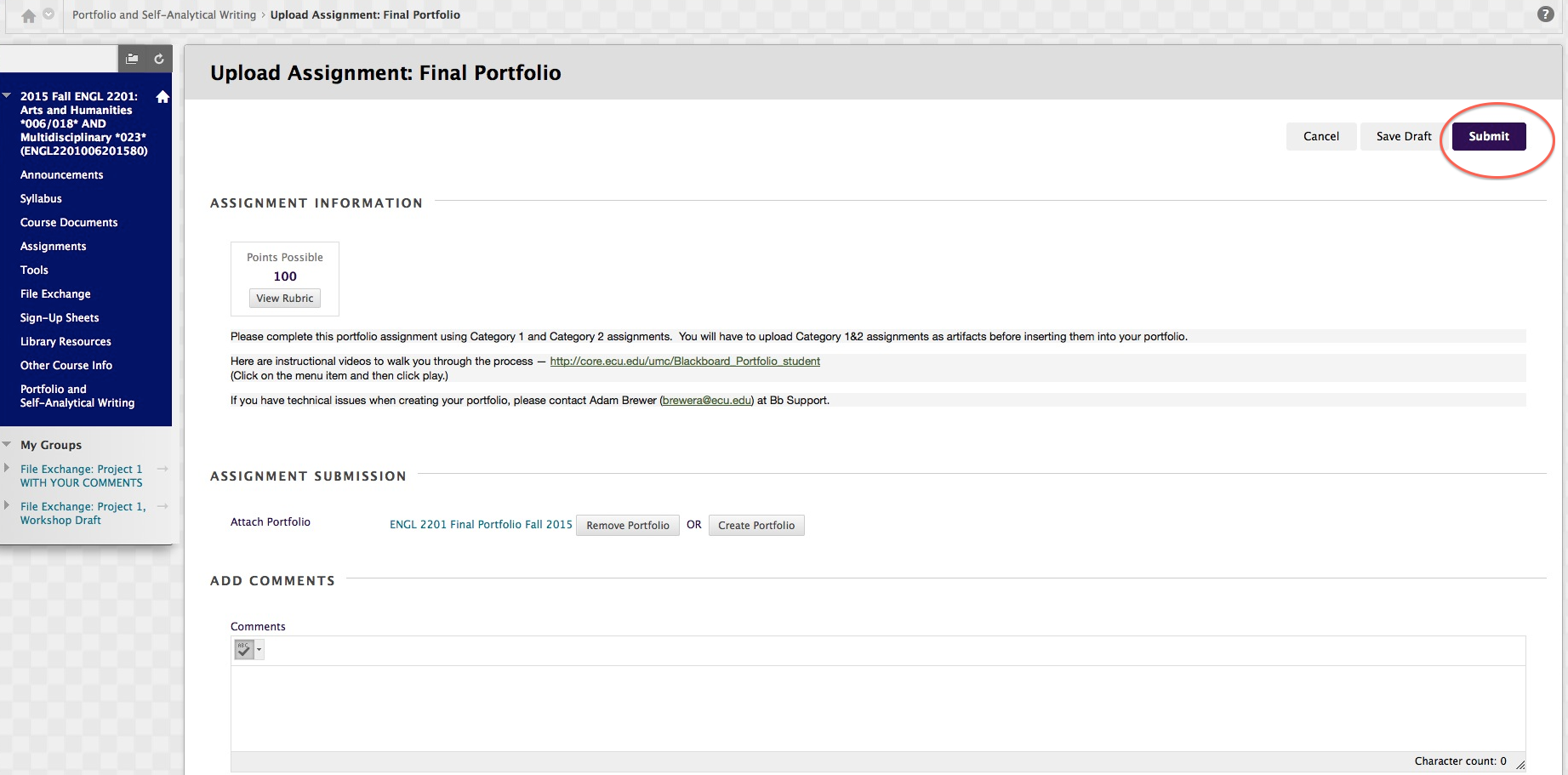
• Click on "Select Portfolio."



• **Now, click on the title of your portfolio and hit submit.**

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**• \*\*\*Click "Submit" one last time.\*\*\***

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• You are almost done. Now**, go back to "Portfolio and Self-Analytical Writing" and click on the “Self-Analytical Writing” section. Upload the document you wrote assessing your work. Click "Submit."**

• Go back to bed. You’re done.